



ORDRE DU JOUR / AGENDA

Réunion ordinaire du Conseil / Regular Council meeting

Canton de Fauquier-Strickland / Township of Fauquier-Strickland

19 h - mardi 12 mai 2020 / 7:00 PM - Tuesday, May 12, 2020
via Video Conference

Page

1. APPEL À L'ORDRE / CALL TO ORDER

2. MOMENT DE RÉFLEXION / MOMENT OF REFLECTION

3. RECONSIDÉRATION / RECONSIDERATION

4. ADOPTION DE L'ORDRE DU JOUR / ADOPTION OF THE ORDER OF BUSINESS

- 5 4.1. Motion...Adoption de l'ordre du jour / Adoption of the Order of Business
[Addendum](#)

5. DÉCLARATION D'INTÉRÊT PÉCUNIÈRES / DECLARATION OF PECUNIARY INTEREST

6. PRESENTATIONS

7. ORDRE DU JOUR DE CONSENTEMENT / CONSENT AGENDA

- 6 - 23 7.1. Motion...Adoption des procès-verbaux / Adoption of Minutes
- 1. Réunion régulière du Conseil du 7 avril 2020 / Regular Council meeting of April 7, 2020
 - 2. Réunion extraordinaire du Conseil du 16 avril 2020 / Special Council meeting of April 16, 2020
 - 3. Réunion extraordinaire du Conseil du 1 mai 2020 / Special Council

meeting of May 1, 2020

[Regular Council meeting - 07 Apr 2020 - Procès-verbal - Pdf](#)

[Special Council meeting - 16 Apr 2020 - Procès-verbal - Pdf](#)

[Special Council meeting - 01 May 2020 - Procès-verbal - Pdf](#)

24 - 50 7.2. Motion...Autres procès-verbaux et rapports / Other minutes and reports

1. Bureau de santé Porcupine / Porcupine Health Unit...Procès-verbal
du 5 mars 2020 / Minutes of March 5, 2020

[Minutes - BOH for PHU - March 5 2020](#)

51 - 71 7.3. Motion...Correspondance(s)

1. MNRF...Calendrier de travail annuel 2020-2021 approuvé pour la
forêt Gordon Cosens / Approved 2020-2021 Annual Work Schedule for
the Gordon Cosens Forest

2. NEOMA...COVID-19 / COVID-19

3. MMAH...Planning matters during COVID-19

4. CDSSAB...Social Services Relief Fund

5. Ontario NDP Caucus...Rural and Northern Access to Broadband

6. Tribunals Ontario Environment and Land Devision...Emergency Order
and Board Updates

7. AMO...New Ontario Provincial Police Detachment Boards

[Gordon Cosens Forest](#)

[NEOMA](#)

[MMAH](#)

[CDSSAB - Social Services Relief Fund](#)

[Letter to Premier Ford - Access to broadband in Northern Ontario](#)

[Tribunals Ontario](#)

[AMO-OPP-Detachment-Boards-Discussion-Paper-2020-05](#)

8. SUJET(S) REPORTÉ(S) DE LA RÉUNION PRÉCÉDENTE / UNFINISHED BUSINESS FROM PREVIOUS MEETING

9. AFFAIRES NOUVELLES / NEW BUSINESS

9.1. TRAVAUX PUBLICS / PUBLIC WORKS

9.2. PROTECTION À LA PERSONNE ET PROPRIÉTÉ / PROTECTION TO PERSONS AND PROPERTY

9.3. ENVIRONNEMENT / ENVIRONMENT

9.4. PARCS, RÉCRÉATION ET CULTURE / PARKS, RECREATION AND CULTURE

9.5. ADMINISTRATION

- | | |
|-----------|---|
| 72 - 76 | 9.5.1. Motion...Comptes payables / Accounts Payables
Accounts Payable |
| 77 - 102 | 9.5.2. Motion...État financiers 2019 / 2019 Financial Statements
2019-12-31 Township of Fauquier-Strickland-FS |
| 103 - 113 | 9.5.3. Motion...État financiers 2019 de la bibliothèque municipale / 2019 Public Library Financial Statement
2019-12-31 Fauquier-Strickland-Library-FS |
| 114 | 9.5.4. Motion...Don collectif au Manoir North Centennial / North Centennial Manor group donation
Don Collectif.docx |

9.6. SANTÉ ET BIEN-ÊTRE SOCIAL / HEALTH AND SOCIAL WELFARE

9.7. PLANIFICATION ET DÉVELOPPEMENT ÉCONOMIQUE / PLANNING AND ECONOMIC DEVELOPMENT

9.8. CONTRÔLE DES JEUX / GAMES CONTROL

9.9. EAU ET EAUX USÉES / WATER AND WASTE WATER

10. AVIS DE MOTION / NOTICE OF MOTION

11. ARRÊTÉS / BY-LAWS

- | | |
|-----------|---|
| 115 - 117 | 11.1. Motion...Arrêté numéro 2020-19 / By-law number 2020-19...Entente pour la maintenance d'un chemin privé / Private Road Maintenance Agreement
By-law 2020-20 |
| 118 | 11.2. Motion...Arrêté numéro 2020-20 / By-law number 2020-20...Affirmation / Confirmation |

12. RÉUNION À HUIS CLOS / CLOSED SESSION (SI NÉCESSAIRE / IF NECESSARY)

13. ARTICLES SORTANT DE LA SÉANCE À HUIS CLOS / ITEMS COMING OUT OF CLOSED SESSION

14. LEVÉE DE LA SESSION / ADJOURNMENT

14.1. Motion...Levée de la session / Adjournment

*THE CORPORATION OF THE TOWNSHIP OF FAUQUIER-STRICKLAND
REGULAR COUNCIL MEETING*

*TUESDAY, MAY 12TH, 2020
7:00 P.M., VIA VIDEO CONFERENCE*

- ADDENDUM -

ITEMS ADDED:

9.5.4 ADMINISTRATION

- 9.2.1 Motion...Don collectif au Manoir North Centennial / North Centennial Manor group donation



PROCÈS-VERBAL / MINUTES

Réunion régulière du Conseil

Regular Council meeting

19 h - mardi 07 avril 2020 / 7:00 PM - Tuesday, April 7, 2020
Via video conference

The Regular Council meeting of the Township of Fauquier-Strickland was called to order on Tuesday, April 7, 2020, at 7:00 PM, via video conference, with the following members present:

PRESENT: Mayor Madeleine Tremblay, Councillor Roger Brunet, Councillor Priscilla Marcoux, Councillor Jacques Demers, and Councillor Jean-Guy Marcoux

ABSENT:

STAFF PRESENT: Acting CAO Clerk Treasurer Nathalie Vachon
Tracy Gagnon, Interim Deputy Clerk - Deputy Treasurer

PUBLIC ASSISTANCE: 3

1. APPEL À L'ORDRE / CALL TO ORDER

2. MOMENT DE RÉFLEXION / MOMENT OF REFLECTION

3. RECONSIDÉRATION / RECONSIDERATION

4. ADOPTION DE L'ORDRE DU JOUR / ADOPTION OF THE ORDER OF BUSINESS

4.1. Motion...Adoption de l'ordre du jour / Adoption of the Order of Business

20-96

Moved by Councillor Jean-Guy Marcoux

Seconded by Councillor Roger Brunet

Que l'ordre du jour soit adopté tel que modifié / That the Order of Business be adopted as modified:

9.2.1 Motion...Service de livraison / Delivery service

Carried

5. DÉCLARATION D'INTÉRÊT PÉCUNIÈRES / DECLARATION OF PECUNIARY INTEREST

6. PRESENTATIONS

6.1. Motion...Denis Dorval concernant le rapport du groupe de travail pour la formule de financement CDSSAB / Mayor, Denis Dorval in regards to the CDSSAB funding formula report from the task force

20-97

Moved by Councillor Priscilla Marcoux
Seconded by Councillor Jacques Demers

WHEREAS Council at its regular meeting of November 4, 2019, voted in favour of applying the weighted assessment formula in 2020 only, while a task force studied the options to find a more equitable formula;

AND WHEREAS, the task force has met on February 10th and 11th, 2020, to study various formulas and submit a report as to their recommendation;

AND WHEREAS such recommendation was received by the task force on February 11, 2020 stating that the weighted assessment is the most logical, practical and understandable approach;

AND WHEREAS it seems impossible that in two days, the task force would have had the time to study all the different formulas submitted by the task force members.

THEREFORE BE IT RESOLVED that Council of the Corporation of the Township of Fauquier-Strickland hereby direct that a letter be sent to CDSSAB to state Council's disappointment in the recommendation and request that the task force go back to the table to complete its mandate of studying all formulas brought forth by members.

Carried

7. ORDRE DU JOUR DE CONSENTEMENT / CONSENT AGENDA

7.1. Motion...Adoption des procès-verbaux / Adoption of minutes

20-98

Moved by Councillor Roger Brunet
Seconded by Councillor Priscilla Marcoux

Que les procès-verbaux suivants du Conseil municipal soient adoptés tels que circulés / That the following minutes of Municipal Council be adopted as circulated:

1. Réunion ordinaire du Conseil municipal tenue le 10 mars 2020 / Regular Council meeting held March 10, 2020
2. Réunion d'urgence du Conseil municipal tenue le 17 mars 2020 / Emergency Council meeting held March 17, 2020
2. Réunion d'urgence du Conseil municipal tenue le 27 mars 2020 / Emergency Council meeting held March 27, 2020

Carried

7.2. Motion...Autres procès-verbaux et rapports / Other minutes and reports

1. Bureau de santé Porcupine / Porcupine Health Unit...Procès-verbal du 23 janvier 2020 / Minutes of January 23, 2020
2. CEMC...Procès-verbal du 23 mars 2020 / Minutes of March 23, 2020

3. CEMC...Procès-verbal du 26 mars 2020 / Minutes of March 26, 2020
4. CEMC...Procès-verbal du 31 mars 2020 / Minutes of March 31, 2020

20-99

Moved by Councillor Priscilla Marcoux

Seconded by Councillor Jean-Guy Marcoux

Que les procès-verbaux et rapports suivants soient adoptés tels que circulé / That the following minutes and reports be adopted as circulated:

1. Bureau de santé Porcupine / Porcupine Health Unit...procès-verbal du 23 janvier 2020 / minutes of January 23, 2020
2. CEMC...procès-verbal du 23 mars 2020 / minutes of March 23, 2020
3. CEMC...procès-verbal du 26 mars 2020 / minutes of March 26, 2020
4. CEMC...procès-verbal du 31 mars 2020 / minutes of March 31, 2020

Carried

7.3. Motion...Correspondance(s)

1. Solicitor General...COVID-19
2. MNRF...Restricted Fire Zone

20-100

Moved by Councillor Roger Brunet

Seconded by Councillor Jacques Demers

Que les correspondances suivantes soient classées / That the following correspondence be filed:

1. Solicitor General...COVID 19
2. MNRF...Restricted fire zone

Carried

8. SUJET(S) REPORTÉ(S) DE LA RÉUNION PRÉCÉDENTE / UNFINISHED BUSINESS FROM PREVIOUS MEETING

9. AFFAIRES NOUVELLES / NEW BUSINESS

9.1. TRAVAUX PUBLICS / PUBLIC WORKS

9.2. PROTECTION À LA PERSONNE ET PROPRIÉTÉ / PROTECTION TO PERSONS AND PROPERTY

- 9.2.1. Motion...Service de livraison / Delivery Service

20-101

Moved by Councillor Priscilla Marcoux

Seconded by Councillor Roger Brunet

Que le rapport du personnel ADM.2020.10 soit reçu;

Et que le Conseil municipal avise la direction suivante:

1. Qu'une politique soit rédigée pour refléter
 - la méthode de livraison du service
 - à qui le service sera disponible
 - la méthode selon laquelle le bureau traitera les demandes et horaire
 - l'équipement de protection individuelle qui sera nécessaire pour les volontaires
 - les risques et responsabilités ainsi que la couverture d'assurance pour la municipalité
2. Que la dite politique soit présenté au Conseil municipal à la prochaine réunion.

That Staff Report ADM.2020.10 be received;

And further that municipal Council direct the following:

1. That a policy be drafted to reflect
 - the method of the service delivery
 - who the service will be available to
 - the method in which the office will deal with the scheduling
 - the personal protective equipment that will be required for the volunteers
 - liability risks and coverage for the municipality
2. That the said policy be brought back to Council for consideration

Carried

9.3. ENVIRONNEMENT / ENVIRONMENT

9.4. PARCS, RÉCRÉATION ET CULTURE / PARKS, RECREATION AND CULTURE

9.5. ADMINISTRATION

9.5.1. Motion...Comptes payables / Accounts payables

20-102

Moved by Councillor Roger Brunet

Seconded by Councillor Priscilla Marcoux

Que la liste des comptes payables, numéro 23 à 32, daté du 3 avril 2020, soit acceptée telle que circulée / That the accounts payables list, batch number 23 to 32, dated April 3, 2020, be accepted as presented.

Carried

- 9.5.2. Motion...Recommandation de renoncer aux intérêts et pénalités pour le mois de mars 2020 / Recommendation to waive the interest and penalties for the month March 2020

20-103

Moved by Councillor Jean-Guy Marcoux
Seconded by Councillor Jacques Demers

WHEREAS Council deems it desirable to take proactive measures to provide appropriate assistance and financial relief to ratepayers that have been negatively impacted as a result of the COVID-19 pandemic;

THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Fauquier-Strickland hereby direct the Acting Treasurer to waive all penalties and interest that would have normally been applied on April 1, 2020 on all Utility bills and Property Tax bills;

AND BE IT FURTHER RESOLVED THAT Council of the Corporation of the Township of Fauquier-Strickland will continue to evaluate necessary measures as the COVID-19 situation evolves.

Carried

9.6. SANTÉ ET BIEN-ÊTRE SOCIAL / HEALTH AND SOCIAL WELFARE

9.7. PLANIFICATION ET DÉVELOPPEMENT ÉCONOMIQUE / PLANNING AND ECONOMIC DEVELOPMENT

9.8. CONTRÔLE DES JEUX / GAMES CONTROL

9.9. EAU ET EAUX USÉES / WATER AND WASTE WATER

- 9.9.1. Motion...Wastewater Treatment Lagoon annual performance report

20-104

Moved by Councillor Roger Brunet
Seconded by Councillor Priscilla Marcoux

That the Wastewater Treatment Lagoon Annual Performance Report for 2019 be accepted as presented.

Carried

- 9.9.2. Motion...Rapport des opérations pour eau et eaux usée pour janvier 2020 / Water and Wastewater Operations Report for January 2020

20-105

Moved by Councillor Jacques Demers
Seconded by Councillor Jean-Guy Marcoux

Que le rapport des opérations pour eau et eaux usées pour le mois de janvier 2020 soit accepté tel que présenté / That the January 2020 Water and Wastewater Operations Report be accepted as presented.

Carried

10. AVIS DE MOTION / NOTICE OF MOTION

11. ARRÊTÉS / BY-LAWS

11.1. Motion...Arrêté numéro 2020-15 / By-Law number 2020-15...Affirmation / Confirmation

20-106

Moved by Councillor Jean-Guy Marcoux
Seconded by Councillor Roger Brunet

Que l'arrêté numéro 2020-15, un arrêté qui affirme les actions du Conseil municipal, soit adopté en troisième lecture / That By-law number 2020-15, being a by-law to confirm the actions of municipal Council, be adopted in third reading.

Carried

12. RÉUNION À HUIS CLOS / CLOSED SESSION (SI NÉCESSAIRE / IF NECESSARY)

13. ARTICLES SORTANT DE LA SÉANCE À HUIS CLOS / ITEMS COMING OUT OF CLOSED SESSION

14. LEVÉE DE LA SESSION / ADJOURNMENT

14.1. Motion...Levée de la session / Adjournment

20-107

Moved by Councillor Priscilla Marcoux
Seconded by Councillor Jacques Demers

Que la réunion ordinaire du Conseil municipal tenue le mardi 7 avril 2020, soit close à 20h18, afin de se réunir de nouveau le mardi 12 mai 2020, au Centre communautaire de Fauquier à 19h / That the meeting of municipal Council held Tuesday, April 7th, 2020, be closed at 8:18 pm, so as to meet again on Tuesday May 12th, 2020, at the Fauquier Community Centre, at 7:00 pm.

Carried

Mayor

Clerk



PROCÈS-VERBAL / MINUTES

Réunion Spéciale du Conseil / Special Council Meeting

13 h - jeudi 16 avril 2020 / 1:00 PM - Thursday, April 16, 2020
via video conference

The Special Council meeting of the Township of Fauquier-Strickland was called to order on Thursday, April 16, 2020, at 1:00 PM, Via video conference, with the following members present:

PRESENT: Mayor Madeleine Tremblay, Councillor Roger Brunet, Councillor Priscilla Marcoux, Councillor Jacques Demers, and Councillor Jean-Guy Marcoux

ABSENT:

STAFF PRESENT: Nathalie Vachon, Acting Clerk Treasurer / Municipal Manager
Tracy Gagnon, Interim Deputy Clerk - Deputy Treasurer

PUBLIC ATTENDANCE: 3

1. APPEL À L'ORDRE / CALL TO ORDER

2. MOMENT DE RÉFLEXION / MOMENT OF REFLECTION

3. RECONSIDÉRATION / RECONSIDERATION

4. ADOPTION DE L'ORDRE DU JOUR / ADOPTION OF THE ORDER OF BUSINESS

4.1. Motion...Adoption de l'ordre du jour / Adoption of the Order of Business

20-108

Moved by Councillor Jacques Demers

Seconded by Councillor Jean-Guy Marcoux

Que l'ordre du jour soit adopté tel que présenté / That the Order of Business be adopted as presented.

Carried

5. DÉCLARATION D'INTÉRÊT PÉCUNIÈRES / DECLARATION OF PECUNIARY INTEREST

6. PRESENTATIONS

7. ORDRE DU JOUR DE CONSENTEMENT / CONSENT AGENDA

8. SUJET(S) REPORTÉ(S) DE LA RÉUNION PRÉCÉDENTE / UNFINISHED BUSINESS FROM PREVIOUS MEETING

9. AFFAIRES NOUVELLES / NEW BUSINESS

9.1. TRAVAUX PUBLICS / PUBLIC WORKS

9.2. PROTECTION À LA PERSONNE ET PROPRIÉTÉ / PROTECTION TO PERSONS AND PROPERTY

- 9.2.1. Motion...Service de livraison en vue du COVID-19 / Delivery service due to COVID-19

20-109

Moved by Councillor Roger Brunet

Seconded by Councillor Priscilla Marcoux

WHEREAS due to the COVID-19 pandemic and the declared State of Emergency by the Province of Ontario, Public Health agencies are highly recommending restricting non-essential outings for all individuals;

AND WHEREAS municipal Council of the Corporation of the Township of Fauquier-Strickland deems it desirable to offer a delivery service to its residents for groceries and pharmaceutical products with the help of volunteers;

NOW THEREFORE BE IT RESOLVED that Council of the Corporation of the Township of Fauquier-Strickland hereby enacts as follows:

1. That a notice be posted requesting the help of volunteers for the pick-up and delivery of products;
2. That proper instructions be drafted and handed to volunteers to ensure their health and the safety of the residents requesting the service
3. That the Office Assistant be the main contact for the program and all correspondence, notices, scheduling, or any other task that may arise from the program
4. That the volunteers be paid for the usage of their personal vehicle as per the current vehicle reimbursement rate of \$.45 per kilometer
5. That the program be rolled out according to Option #1 of Staff Report ADM.2020.11
6. That a progress report be presented to Council at the next regular Council meeting to determine whether any modifications to the program is required

Carried

- 9.2.2. Motion...Achat d'un système de décontamination portatif / Purchase of a portable decontamination system

20-110

Moved by Councillor Roger Brunet

Seconded by Councillor Jacques Demers

WHEREAS due to the COVID-19 pandemic, the firefighters may find themselves exposed during a call and also find themselves in a situation where social distancing may not be manageable;

AND WHEREAS the Fauquier-Strickland Fire Department has requested the purchase of a portable decontamination system in the 2020 budget;

AND WHEREAS a portable decontamination system is a self-contained agent proportioning and rinse application system developed specifically for gross decontamination of firefighters and equipment;

AND WHEREAS the municipal Council is in agreement that the health and safety of their employees and volunteers are of utmost importance.

THEREFORE BE IT RESOLVED that Council of the Corporation of the Township of Fauquier-Strickland hereby approve the purchase of a portable decontamination system in the amount of \$1,295.40;

AND BE IT FURTHER RESOLVED that the purchase of the portable decontamination system be reflected in the 2020 budget.

Carried

9.3. ENVIRONNEMENT / ENVIRONMENT

9.4. PARCS, RÉCRÉATION ET CULTURE / PARKS, RECREATION AND CULTURE

9.5. ADMINISTRATION

9.6. SANTÉ ET BIEN-ÊTRE SOCIAL / HEALTH AND SOCIAL WELFARE

9.7. PLANIFICATION ET DÉVELOPPEMENT ÉCONOMIQUE / PLANNING AND ECONOMIC DEVELOPMENT

- 9.7.1. Motion...Plan préliminaire pour le complexe de services municipaux /
Preliminary plans for the municipal services complex

20-111

Moved by Councillor Roger Brunet

Seconded by Councillor Jean-Guy Marcoux

WHEREAS on January 22nd, 2020, an agreement was signed with Action Group to provide pre-construction consultation services to the municipality for the municipal services complex project;

AND WHEREAS the delivery of preliminary plans were included in the agreement specifications;

AND WHEREAS Action Group has been working with architects to provide us with preliminary plans that include the necessary spaces for each municipal service;

AND WHEREAS a first draft of the preliminary plans have been received.

THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Fauquier-Strickland hereby approve the preliminary plans submitted by Action Group.

Carried

9.8. CONTRÔLE DES JEUX / GAMES CONTROL

9.9. EAU ET EAUX USÉES / WATER AND WASTE WATER

10. AVIS DE MOTION / NOTICE OF MOTION

11. ARRÊTÉS / BY-LAWS

- 11.1. Motion...Vente de terrain par appels d'offre public / Sale of land by public tender

20-112

Moved by Councillor Priscilla Marcoux

Seconded by Councillor Jean-Guy Marcoux

That By-law number 2020-17, being a by-law to provide direction for the opening of tender envelopes for tax sales during a declared state of emergency, be adopted in third reading.

Carried

- 11.2. Motion...Arrêté numéro 2020-16 / By-law number 2020-16...Affirmation / Confirmation

20-113

Moved by Councillor Jacques Demers

Seconded by Councillor Roger Brunet

Que l'arrêté numéro 2020-16, un arrêté qui affirme les actions du Conseil municipal, soit adopté en troisième lecture / That by-law number 2020-16, being a by-law to confirm the actions of municipal Council, be adopted in third reading.

Carried

12. RÉUNION À HUIS CLOS / CLOSED SESSION (SI NÉCESSAIRE / IF NECESSARY)

13. ARTICLES SORTANT DE LA SÉANCE À HUIS CLOS / ITEMS COMING OUT OF CLOSED SESSION

14. LEVÉE DE LA SESSION / ADJOURNMENT

- 14.1. Motion...Levée de la session / Adjournment

20-114

Moved by Councillor Jean-Guy Marcoux
Seconded by Councillor Roger Brunet

Que la réunion spéciale du Conseil municipal tenue le jeudi 16 avril 2020, soit close à 13h48. / That the Special meeting of municipal Council held Thursday April 16th, 2020, be closed at 1:38 pm.

Carried

Mayor

Clerk



PROCÈS-VERBAL / MINUTES

Réunion extraordinaire du Conseil

Special Council meeting

13 h - vendredi 01 mai 2020 / 1:00 PM - Friday, May 1, 2020
via Video Conference

The Special Council meeting of the Township of Fauquier-Strickland was called to order on Friday, May 1, 2020, at 1:00 PM, via Video Conference, with the following members present:

PRESENT: Mayor Madeleine Tremblay, Councillor Roger Brunet, Councillor Priscilla Marcoux, Councillor Jacques Demers, and Councillor Jean-Guy Marcoux

ABSENT:

STAFF PRESENT: Nathalie Vachon, Acting Clerk Treasurer / Municipal Manager
Tracy Gagnon, Interim Deputy Clerk – Deputy Treasurer

PUBLIC ATTENDANCE: 5

1. APPEL À L'ORDRE / CALL TO ORDER

2. MOMENT DE RÉFLEXION / MOMENT OF REFLECTION

3. RECONSIDÉRATION / RECONSIDERATION

4. ADOPTION DE L'ORDRE DU JOUR / ADOPTION OF THE ORDER OF BUSINESS

4.1. Motion...Adoption de l'ordre du jour / Adoption of the Order of Business

20-115

Moved by Councillor Roger Brunet
Seconded by Councillor Jacques Demers

Que l'ordre du jour soit adopté tel que présenté. / That the order of business be adopted as presented.

Carried

5. DÉCLARATION D'INTÉRÊT PÉCUNIÈRES / DECLARATION OF PECUNIARY INTEREST

6. SUJET(S) REPORTÉ(S) DE LA RÉUNION PRÉCÉDENTE / UNFINISHED BUSINESS FROM PREVIOUS MEETING

7. ORDRE DU JOUR DE CONSENTEMENT / CONSENT AGENDA

8. RÉUNION À HUIS CLOS / CLOSED SESSION (SI NÉCESSAIRE / IF NECESSARY)

- 8.1. Motion...pour se rencontrer à huis clos sous l'autorité de la section 239(2)(b) et (j) de la *Loi sur les Municipalités* / to go into closed session under the authority of Section 239(2)(b) and (j) of the *Municipal Act*.

20-116

Moved by Councillor Priscilla Marcoux

Seconded by Councillor Jean-Guy Marcoux

Que le Conseil municipal se rencontre à huis clos durant la séance du 1er mai 2020, pour discuter des sujets suivants:

Sous l'autorité de la section 239(2)(b) de la *Loi sur les Municipalités*:

1. Deux sujets pour discuter des renseignements privés concernant une personne qui pourrait être identifiée, y compris des employés de la municipalité ou d'un Conseil local.

Sous l'autorité de la section 239(2)(j) de la *Loi sur les Municipalités*:

2. Un projet identifié dans notre plan stratégique et qui a une valeur pécuniaire actuelle ou éventuelle.

That the municipal Council meet behind closed doors during the Special Meeting of May 1st, 2020, to discuss the following subjects:

Under the authority of Section 239(2)(b) of the *Municipal Act*:

1. Two subjects to discuss personal matters about an identifiable individual, including municipal or local board employees.

Under the authority of Section 239(2)(j) of the *Municipal Act*:

2. A project identified in our strategic plan and that has monetary or potential monetary value.

Carried

20-117

Moved by Councillor Jean-Guy Marcoux

Seconded by Councillor Roger Brunet

Que la réunion extraordinaire du conseil municipal tenue le vendredi 1er mai 2020, résume à 13h53. / That the special meeting of municipal Council held Friday May 1st, 2020, resume at 1:53 pm.

Carried

9. ARTICLES SORTANT DE LA SÉANCE À HUIS CLOS / ITEMS COMING OUT OF CLOSED SESSION

10. PRESENTATIONS

- 10.1. Motion...Présentation de KPMG concernant les états financiers de la municipalité / Presentation by KPMG in regards to the municipality's Financial Statements

20-118

Moved by Councillor Jacques Demers

Seconded by Councillor Priscilla Marcoux

Que la présentation préparé par les auditeurs de la municipalité, KPMG, soit reçu / That the presentation prepared by the municipality's auditors, KPMG, be received.

Carried

11. AFFAIRES NOUVELLES / NEW BUSINESS

11.1. TRAVAUX PUBLICS / PUBLIC WORKS

11.2. PROTECTION À LA PERSONNE ET PROPRIÉTÉ / PROTECTION TO PERSONS AND PROPERTY

11.3. ENVIRONNEMENT / ENVIRONMENT

- 11.3.1. Motion...Ménage du printemps / Spring Clean-up

20-119

Moved by Councillor Jean-Guy Marcoux

Seconded by Councillor Roger Brunet

WHEREAS the municipality, every year, schedules a spring clean-up where residents can discard unwanted items at the curbside and the Public Works department discards them at the landfill site;

AND WHEREAS due to the current COVID-19 pandemic situation, municipal Council deems it prudent to take every precaution necessary to protect the health and safety of its residents and employees.

THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Fauquier-Strickland hereby enact as follows:

- That the yearly spring clean-up, usually scheduled for one week in May, be deferred to such a time as Council deems it appropriate and safe for its employees to resume such a service.

Carried

11.4. PARCS, RÉCRÉATION ET CULTURE / PARKS, RECREATION AND CULTURE

11.5. ADMINISTRATION

11.5.1. Motion...Programme de livraison / Delivery service program

20-120

Moved by Councillor Jacques Demers

Seconded by Councillor Priscilla Marcoux

WHEREAS municipal Council at the Special Council meeting held April 16th, 2020, passed a resolution directing Staff to implement a delivery service for its residents for groceries and pharmaceutical products;

AND WHEREAS further to numerous discussion, it was deemed more appropriate for the municipality to request the assistance of a non-profit organization to organize and deliver this service;

THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Fauquier-Strickland hereby enacts as follow:

1. That a non-profit organization be approached to develop and manage the delivery service program for residents during the state of emergency;
2. That the municipality make a monetary donation to cover travel expenses of the volunteers;
3. That the municipality provide appropriate personal protective equipment for the volunteers.

Carried

11.5.2. Motion...Ébauche des états financiers / Draft Financial Statements

20-121

Moved by Councillor Priscilla Marcoux

Seconded by Councillor Roger Brunet

Que l'ébauche des états financiers soit accepté tel que présenté. / That the draft financial statements be accepted as presented.

Carried

11.5.3. Motion...Recommandation de renoncer aux intérêts et pénalités pour le mois d'avril 2020 / Recommendation to waive the interest and penalties for the month April 2020

20-122

Moved by Councillor Priscilla Marcoux
Seconded by Councillor Jacques Demers

WHEREAS Council deems it desirable to take proactive measures to provide appropriate assistance and financial relief to ratepayers that have been negatively impacted as a result of the COVID-19 pandemic;

THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Fauquier-Strickland hereby direct the Acting Treasurer to waive all penalties and interest that would normally be applied on May 1, 2020 on all Utility Bills and Property Tax Bills;

AND BE IT FURTHER RESOLVED THAT Council of the Corporation of the Township of Fauquier-Strickland will continue to evaluate necessary measures as the COVID-19 situation evolves.

Carried

11.6. SANTÉ ET BIEN-ÊTRE SOCIAL / HEALTH AND SOCIAL WELFARE

11.7. PLANIFICATION ET DÉVELOPPEMENT ÉCONOMIQUE / PLANNING AND ECONOMIC DEVELOPMENT

11.8. CONTRÔLE DES JEUX / GAMES CONTROL

11.9. EAU ET EAUX USÉES / WATER AND WASTE WATER

12. AVIS DE MOTION / NOTICE OF MOTION

13. ARRÊTÉS / BY-LAWS

13.1. Motion...Arrêté numéro 2020-18 / By-law number 2020-18...Affirmation / Confirmation

20-123

Moved by Councillor Jean-Guy Marcoux
Seconded by Councillor Roger Brunet

Que l'arrêté numéro 2020-18, un arrêté qui affirme les actions du conseil municipal, soit adopté en troisième lecture / That by-law number 2020-18, being a by-law to confirm the actions of municipal Council, be adopted in third reading.

Carried

14. LEVÉE DE LA SESSION / ADJOURNMENT

14.1. Motion...Levée de la session / Adjournment

20-124

Moved by Councillor Priscilla Marcoux

Seconded by Councillor Jacques Demers

Que la réunion extraordinaire du conseil municipal tenue le vendredi 1er mai 2020, soit close à 14h57. / That the Special meeting of municipal Council held Friday May 1st, 2020, be closed at 2:57 pm.

Carried

Mayor

Clerk

MEETING OF THE BOARD OF HEALTH FOR THE PORCUPINE HEALTH UNIT

Held on March 5, 2020, Timmins Office, Board Room

Present: Sue Perras Drago Stefanic Mickey Auger Cleo Charlebois
 Sebastien Lessard Denis Clement George Pirie Marc Ringuette
 Rock Whissell

Staff: Dr. Lianne Catton Don West Maria Cook

Others: Lesleigh Dye, Director of Education, DSBone
 Paul Woodward, Vice President, The Bucket Shop
 Jamieson Pouw, Market Development Manager, The Bucket Shop

Recorder: Maria Cook

1) **CALL TO ORDER** – Sue Perras, Board Chair, 5:00 p.m.

2) **APPROVAL OF AGENDA**

MOVED BY: Rock Whissell
SECONDED BY: Cleo Charlebois

THAT the agenda for this meeting be approved, as circulated.

Carried

3) **DECLARATION OF CONFLICT OF INTEREST**

None.

4) **PRESENTATION**

a) **DSBone & Bucket Shop Partnership**

Lesleigh Dye, Director of Education, DSBone together with Paul Woodward, Vice President and Jamieson Pouw, Market Development Manager, The Bucket Shop, provided a presentation to the Board regarding their plans to create a Centre of Excellence for Skilled Trades, where grades 4 to 12 students and additional learning partners will be exposed to a variety of pathways in an authentic setting. Phase 1 will include Welding and Millwright; and Phase 2 will include Automotive, Electrical and Carpentry.

It is their wish to develop and construct a learning centre on the land currently owned by the Porcupine Health Unit, as they feel it is an ideal site due to its close proximity to schools in all four school boards.

5) ADOPTION OF MINUTES OF MEETING

MOVED BY: Drago Stefanic
SECONDED BY: Sebastien Lessard

THAT the minutes of the meeting of the Board of Health for the Porcupine Health Unit held January 23, 2020 be approved.

Carried

6) BUSINESS ARISING FROM MINUTES

None.

7) MEDICAL OFFICER OF HEALTH REPORT

Dr. Lianne Catton, Medical Officer of Health, spoke to her written report, a copy of which is attached.

8) CORRESPONDENCE

Dr. Lianne Catton, Medical Officer of Health, spoke to the following correspondence:

City of Hamilton

Re: Endorsement of Correspondence re: Vaping Recommendations

- Copy of letter, dated January 20th, to Ministers Patty Hajdu and Christine Elliot, endorsing correspondence regarding comprehensive measures to address the rise of vaping in Ontario from Public Health Sudbury & Districts; Haliburton Kawartha, Pine Ridge District Health; Middlesex-London Health Unit; Peterborough Public Health and Leeds, Grenville and Lanark District Health Unit.

Kingston, Frontenac and Lennox & Addington Public Health

Re: Monitoring of Food Insecurity and Food Affordability

- Copy of letter, dated January 28th, to Minister Patty Hajdu, urging the Federal Government to commit to annual local measurement of food insecurity in all provinces and territories by making the Household Food Security Survey Module a core module in the Canadian Community Health Survey, and update the foods included in the National Nutritious Food Basket to reflect recommendations in the 2019 Canada's Food Guide and develop a national food costing protocol.

8) **CORRESPONDENCE** (cont'd)

Peterborough Public Health

Re: Off Road Vehicles (ORV) and Bills 107 and 132

- Copy of letter, dated January 29th, to Ministers Caroline Mulroney and Christine Elliot, recommending the following revisions of O. Reg 316/03, in PART III:

Equipment requirements:

- Maintain current contents of section, ensuring content is up-to-date and is applicable to all classes of ORVs that will be permitted on roads.

Operation requirements:

- Maintain current contents of section and requirements. Specifically:
- Requiring the driver to hold a valid driver's licence, with restrictions on number of passengers at night for novice young drivers;
- Requiring all riders to wear an approved helmet; and
- Setting maximum speed limits of 20 kilometres per hour, if the roads speed limit is not greater than 50 kilometres per hour, and 50 kilometres per hour, if the roads speed limit is greater than 50 kilometres per hour.
- Under "Driver's license conditions", include the condition that the blood alcohol concentration level of young or novice drivers be zero, as per the Highway Traffic Act (2019); and encourage the Ministry of Transportation and the Ministry of Health to establish an effective communication strategy to educate all road users about forthcoming changes to ORV road-use laws, as well as to communicate the risks of riding ORVs on roads.

Public Health Sudbury & Districts

Re: Fully Funded Universal Health School Food Program

- Copy of letter, dated January 31st, to Ministers Patty Hajdu and Christine Elliot, supporting resolutions by Federation of Canadian Municipalities, and Boards of Health for Grey Bruce Health Unit, Toronto Public Health, Peterborough Public Health and Windsor-Essex County Health Unit for a universal publicly funded healthy school food program; and call upon federal and provincial Ministers of Health to work in consultation with all provinces, territories, Indigenous leadership, and other interest groups to collaboratively develop a universal publicly funded school food program that is aligned with Canada's Dietary Guidelines.

9) PROGRAM COMMITTEE REPORT

- a) Porcupine Health Unit's Disclosure Program** – Suzanne Lajoie, Manager of Environmental Health

Mickey Auger thanked Ms. Lajoie, for providing an informative presentation regarding the Porcupine Health Unit's Disclosure Program.

- b) Official Language Policy**

MOVED BY: Mickey Auger
SECONDED BY: Sebastien Lessard

THAT the Board of Health for the Porcupine Health Unit approve the revised Official Languages Policy B-I-05, as circulated.

Carried

- c) Conflict of Interest Policy**

MOVED BY: Sebastien Lessard
SECONDED BY: Cleo Charlebois

THAT the Board of Health for the Porcupine Health Unit approve the Conflict of Interest Policy, as circulated.

Carried

- d) Board of Health Constitution and Bylaws**

Dr. Catton noted that the Board of Health Constitution and Bylaws are currently being reviewed, and amended, to reflect current practices. Once complete, a copy will be circulated to the Board for review and approval.

- e) 2018 Annual Report**

MOVED BY: Drago Stefanic
SECONDED BY: Cleo Charlebois

THAT the Porcupine Health Unit's 2018 Annual Report be approved for circulation.

Carried

9) **PROGRAM COMMITTEE REPORT** (cont'd)

f) **Public Health Modernization Consultation Response and Session**

MOVED BY: Sebastien Lessard
SECONDED BY: Cleo Charlebois

The Board of Health for the Porcupine Health Unit endorses prior recommendations from the Capacity Review Committee (CRC), 2006, to enter into planning stages of a voluntary amalgamation with the Board of Health for the Timiskaming Health Unit to address some of the concerns highlighted in the public health modernization discussion paper and strengthen public health for our communities.

Carried

10) **RESOURCE COMMITTEE REPORT**

a) **Staff Changes**

MOVED BY: Marc Ringuette
SECONDED BY: Rock Whissell

THAT the report of staff changes be received for information.

Carried

b) **Early Retirement/Voluntary Exit Plan**

MOVED BY: Rock Whissell
SECONDED BY: Marc Ringuette

THAT the Board of Health for the Porcupine Health Unit approve the Early Retirement/Voluntary Exit Plan, Policy H-III-27, as circulated.

Carried

c) **Management Employment Policies – Hours of Work**

MOVED BY: Drago Stefanic
SECONDED BY: Rock Whissell

THAT the Board of Health for the Porcupine Health Unit approve the revised Management Employment Policies, Hours of Work, as circulated.

Carried

11) NEW BUSINESS

None.

12) RECEIPT OF MINUTES FOR INFORMATION

a) Committee of the Whole

MOVED BY: Denis Clement
SECONDED BY: Sebastien Lessard

THAT the minutes of the Committee of the Whole meeting held January 23, 2020,
be received for information.

Carried

b) Program Committee Meeting

MOVED BY: Sebastien Lessard
SECONDED BY: Cleo Charlebois

THAT the minutes of the Program Committee meeting held September 5, 2019 be
received for information.

Carried

c) Resource Committee Meeting

MOVED BY: Marc Ringuette
SECONDED BY: Rock Whissell

THAT the minutes of the Resource Committee meeting held September 5, 2019 be
received for information.

Carried

d) Management Committee Meeting Minutes

MOVED BY: Denis Clement
SECONDED BY: Mickey Auger

THAT the minutes of the Management Committee meetings held October 30, 2019
and January 30, 2020, be received for information.

Carried

13) DATE OF NEXT MEETING AND ADJOURNMENT

MOVED BY: Cleo Charlebois

SECONDED BY: Denis Clement

THAT the next meeting of the Board of Health for the Porcupine Health Unit be held on April 30, 2020 at 5:00 pm and that this meeting adjourn.

Carried

PORCUPINE HEALTH UNIT

Medical Officer of Health Report to the Board of Health



We Are Public Health - Nous sommes la santé publique
σαα' βααβΓΔ' ΓδΛΠΓ·Δ' ΓΓ·Γ Δ·Γσβ' ΔΓ

Prepared by:
Dr. Lianne Catton
Medical Officer of Health – Chief Executive Officer
March 5, 2020



TABLE OF CONTENTS

MEDICAL OFFICER OF HEALTH UPDATE

Public Health Modernization Consultation	3
Consultation Session	3
Indigenous Consultation Session	3
Staff Engagement	3
Staff Professional Development	3
Grand Rounds	3
Emerging Public Health Issues	3-6
Novel Coronavirus (COVID-19)	3-5
Boil Water Advisories	6
Opioid Crisis	6
Indigenous Relationships	6
Minomathasowin Healthy Living Public Health Framework	6
Moosonee	6
Community Engagement	7
Community Safety and Well-Being Plans (CSWBP)	7
Ontario Health Teams (OHT)	7
Primary Care Network	7
Corporation of the Town of Cochrane	7
Golden Manor Home for the Aged	7
Ministry of Health (MOH) and Public Health Unit (PHU) Engagement	7-8
Health Equity Working Group	7-8
Council of Ontario Directors of Education/Council of Ontario Medical Officers of Health (CODE/COMOH)	8
Northern Medical Officers of Health (NMOHs)	9
Association of Local Public Health Agencies (alpha)	9

PROGRAMS AND SERVICES UPDATE

Foundational Standards	
Program Planning	10
<i>Annual Service Plan (ASP's)</i>	10
<i>Planning and Reporting Tool</i>	10
Epidemiology	10
<i>Population Health Assessment</i>	10
Healthy Babies Healthy Children	10-11
Health Equity	11
Effective Public Health Practice	11-12
Communications	12
Indigenous Engagement Specialist	12
Health and Well-Being	
Injury and Substance Misuse and Prevention	12
<i>Tobacco and Vaping work with youth</i>	12
Healthy Aging	13

Healthy Growth and Development	13
Northern Fruit and Vegetable Program	13
Physical Activity	13
Oral Health, Vision and Speech	
Preschool Speech and Language	14
Oral Health	14
Ontario Seniors Dental Program (OSDCP)	14
Vision	14
Infectious Diseases and Clinical Services	
Infectious Diseases.....	14-15
<i>Pertussis</i>	14
<i>Living Space</i>	15
Clinical Services	15-16
<i>Infection Prevention and Control (IPAC)</i>	15
<i>Sexual Health Clinics 2019</i>	15-16
Local Opioid Response Engagement.....	16-17
<i>Moose River Wellness Strategy</i>	16
<i>Kapuskasing Group</i>	16
<i>Outreach Program/HIV and Hepatitis C</i>	16-17
<i>Harm Reduction Clinic 2019</i>	17
<i>Naloxone Distribution</i>	17
Immunization	18
<i>Suspension Process</i>	18
<i>School-Based Immunization Program</i>	18
<i>Influenza Vaccination</i>	18
Genetics	19
Environmental Health	
Safe Water	19
<i>Porcupine Lake</i>	19
Health Hazard and Management	19
<i>Climate Change</i>	19
APPENDICES	
Appendix A – Control the Spread, Be Prepared	
Appendix B – Drug Alert Poster	
Appendix C – Suspected Opioid Related Overdoses – Media Release	
Appendix D – Pertussis Fact Sheet	
Appendix E – Notice – Water Quality	

MEDICAL OFFICER OF HEALTH UPDATE

Public Health Modernization and Consultation

Consultation Session – The Public Health Modernization Consultation session in Timmins for Porcupine Health Unit (PHU) and Timiskaming Health Unit (THU) will be held Tuesday, March 24th, 2020. Invitations and details to be confirmed by the Ministry of Health (MOH).

Indigenous Consultation Session – There are ongoing discussions regarding potential engagement with Indigenous partners. Additionally, Dr. Catton has been invited to attend sessions with the Weeneebayko Area Health Authority (WAHA) and other Indigenous partners and First Nations communities along the James Bay and Hudson Bay coast.

Staff Engagement – We continue to look for opportunities to increase staff awareness, showcase great work we do, and share pertinent updates from a public health systems level.

Staff Professional Development

Grand Rounds – Grand Rounds were held on January 30th and February 26th. The following presentations were provided: C. Porter and T. Musgrave - Coronavirus Update; M. Paul - Falls Prevention – Tiered Exercise Program; and the Unfiltered Facts Youth Coalition (UFF North) – Vaping.

Emerging Public Health Issues

Novel Coronavirus (COVID-19)

Currently, there are 34 cases of COVID-19 confirmed in Canada, none in the PHU. While the risk in the PHU remains low, we continue to monitor the situation closely and share updates with local healthcare and other sector partners as well as the public.

On December 31, 2019, a cluster of cases of pneumonia was reported in Wuhan, China, and the cause has been confirmed as a new coronavirus that has not previously been identified in humans. The current situation continues to evolve. New information is becoming available daily and is analyzed by provincial, national and international health agencies.

PHU Internal Preparedness and Response

The Porcupine Health Unit (PHU) team remains in Incident Management System (IMS) and has been in regular contact with both acute and primary care health care system partners, including First Nations and Inuit Health Branch (FNIHB). Business continuity plans are undergoing a more thorough review in the context of an ongoing response. We continue to provide regular updates to education and community partners as well. The PHU held an internal tabletop exercise early

MEDICAL OFFICER OF HEALTH UPDATE (cont'd.)

Emerging Public Health Issues (cont'd.)

Novel Coronavirus (COVID-19) (cont'd.)

in February to run through potential scenarios as a team and review processes, and potential challenges to prepare for any potential COVID-19 persons under investigation or confirmed cases. A refresher Personal Protective Equipment (PPE) training was provided for PHU nurses and environmental health team members; as well as a thorough assessment of our inventory of PPE. An intranet site continues to be updated for staff. Most recently the Vaccine Preventable Disease team is taking a role in the response and we have formally incorporated COVID-19 into travel clinic procedures and assessments. We have set up a process whereby any concerns regarding travel and COVID-19 are triaged to be responded to urgently, even if there are no available travel clinic appointments.

Local Planning and Response

The Porcupine Health Unit is following the lead of the Ontario Ministry of Health, Public Health Ontario (PHO), and the Public Health Agency of Canada (PHAC) in responding to the novel coronavirus. We participate in several regular provincial calls and share the guidance documents, recommendations and updates broadly throughout the region. Porcupine Health Unit has strong partnerships with local hospitals and health system partners who have put measures in place to screen individuals who are suspected of being infected by the novel coronavirus. Signs and screening instructions are provided when visiting a hospital or healthcare provider. We continue to share messages on social media, and our website to inform all community members about important updates as well as general infection prevention measures. These are translated, and a poster recently developed will be shared more broadly as well, in French, English and Cree. (Appendix A)

The Ministry of Health has added novel COVID-19 as designated disease reportable under Ontario's public health legislation. Now, physicians, hospitals and other care facilities will be required to report a suspected or confirmed case of the novel coronavirus to their local medical officer of health.

If a suspected or confirmed case of novel coronavirus were to be identified in our area, Porcupine Health Unit would work with the Ministry, Public Health Ontario Laboratory, and local hospitals in the management of the case and any contacts.

Regional Planning

At this time, we are increasing work on the next stages of the response, pandemic preparedness with all local partners throughout the region. The Province has recently announced five regional planning and implementation tables to further prepare for and plan the response to COVID-19 (media release: <https://news.ontario.ca/mohltc/en/2020/03/ontario-implementing-enhanced-measures-to-safeguard-public-from-covid-19.html>). The PHU sits on the North COVID-19

MEDICAL OFFICER OF HEALTH UPDATE (cont'd.)

Emerging Public Health Issues (cont'd.)

Novel Coronavirus (COVID-19) (cont'd.)

regional table which consists of the 7 Medical Officers of Health (MOHs) across the north, larger regional hospitals, Emergency Medical Services (EMS), Local Health Integrated Networks (LHINs) and Ontario Health (OH) partners. We will continue our weekly teleconferences and regular communication and local planning with all our healthcare partners. We are also now engaging with partners regarding planning the next stages of preparedness.

Risk to residents

The Public Health Agency of Canada has assessed the public health risk associated with the current COVID-19 as low for Canada. Public health risk is continually reassessed as new information becomes available.

The risk to Canadian travellers abroad is generally low but will vary depending on the destination. The Public Health Agency of Canada is closely monitoring the spread of COVID-19 in other countries. We are advising residents to regularly consult the destination page on travel.gc.ca for the latest information and advisories (<https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/latest-travel-health-advice.html>).

It is important for all travellers to monitor their health when they return to Canada. While abroad, they may have come in contact with COVID-19. As per PHAC, we recommend all individuals to monitor themselves for fever, cough and difficulty breathing for 14 days after arriving in Canada. If anyone has these symptoms, they are advised to call the Porcupine Health Unit.

Recommendation to residents

To reduce the spread of germs including the flu and the novel coronavirus we recommend that you:

- Wash your hands often with soap and water, or use hand sanitizer
- Avoid touching your eyes, nose, and mouth unless you have just washed your hands
- Cover your coughs and sneezes with a tissue or your arm, not your hand
- Stay home if you are sick
- If you are ill and must visit a healthcare provider, call ahead or tell them right away when you arrive that you have a respiratory illness and wear a mask while waiting to be seen
- Avoid visiting people in hospitals or long-term care centers if you are sick
- Get your flu shot

The research and data on COVID-19 continues to grow and evolve. We will continue to monitor the situation closely and adapt advice for health system and other sector partners, residents and travelers based on the latest science available. Ensuring reputable sources are utilized is another important key message. Sites promoted include:

MEDICAL OFFICER OF HEALTH UPDATE (cont'd.)

Emerging Public Health Issues (cont'd.)

Novel Coronavirus (COVID-19) (cont'd.)

<https://www.publichealthontario.ca/en/diseases-and-conditions/infectious-diseases/respiratory-diseases/novel-coronavirus>

<https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection.html>

Boil Water Advisories

On February 5th, the Town of Moosonee reported a precautionary boil water advisory (BWA), due to a water main break, affecting 12 residences. The operator notified residences/users door-to-door.

On February 23rd, the Town of Smooth Rock Falls reported a precautionary boil water advisory due to a water main break, affecting one residence, and several businesses. The operator notified residences/users door-to-door.

OPIOID Crisis:

Once again, the Opioid Emergency Response Task Force has noted an increase in suspected opioid related events/overdoses and has issued an alert and increased outreach and communication in response. A fulsome coordinated response is underway and highlights the need for ongoing commitment to a comprehensive plan to address substance use in the PHU area (Appendix B and C).

Indigenous Relationships

Minomathasowin Healthy Living Public Health Framework

The PHU has been involved in discussions about the development of the Minomathasowin - Healthy Living Public Health model over the past few years with WAHA and First Nation communities on the coast. WAHA has invited the PHU MOH to Moose Factory for the public health modernization meeting, with the Ministry, at the end of March.

There has been an invitation to meet to discuss the public health model and to further discuss collaborative opportunities between WAHA Minomathasowin, Healthy Living and Porcupine Health Unit. We continue to work with WAHA, First Nations and Inuit Health Branch (FNIHB), and First Nation communities to support public health initiatives in communities.

Moosonee

The PHU attended meetings with Payukotayno – Child and Youth Milopemahtesewin (CYMS), WAHA, Timmins Native Friendship Centre (TNFC) Homelessness Program and the TNFC Parenting Program to engage and explore opportunities to work together and support initiatives for the health of the community.

MEDICAL OFFICER OF HEALTH UPDATE (cont'd.)

Community Engagement

Community Safety and Well-Being Plans (CSWBP)

The PHU continues to be involved in informing and supporting these plans in our communities. It is an important opportunity to engage broader partners and address upstream factors that impact the health and safety of our populations. Promoting the inclusion of elements that address the social determinants of health and support the well-being of children and youth is a focus.

Ontario Health Team (OHT)

The PHU continues to be engaged in planning and development phases with the Timmins team.

Primary Care Network

We meet with primary care to review opportunities to support each other, reduce duplication and ensure public health remains our priority.

Draft Terms of Reference were presented to the group. At the meeting, PHU promoted referrals from primary care providers to the Healthy Babies Healthy Children (HBHC) program offered by the health unit. This program is a free home visiting program to support families who are pregnant or have children not yet in school to promote their child's healthy growth and development.

Corporation of the Town of Cochrane

Dr. Catton was invited to present at Regular Council meeting, Town of Cochrane, March 3rd. The presentation was the Municipal Role in Supporting Vibrant, Healthy Communities: Population Health Report. It went extremely well with several synergies and opportunities to support the town's strategic plan priorities to build a healthy community. The PHU hopes to have opportunities with other municipalities and looks forward to the next steps with the Town of Cochrane.

Golden Manor Home for the Aged Strategic Plan 2020-2024

On January 17, 2020, the health unit participated in strategic planning session for Golden Manor Home for the Aged in Timmins.

Ministry of Health and Public Health Unit Engagement

Health Equity Working Group

Under the 2018 *Ontario Public Health Standards: Requirements for Programs, Services, and Accountability* (OPHS), boards of health are required to engage in public health practice that results in decreased health inequities such that everyone has equal opportunities for optimal

MEDICAL OFFICER OF HEALTH UPDATE (cont'd.)

Ministry of Health (MOH) and Public Health Unit (PHU) Engagement (cont'd.)

health and can attain their full health potential without disadvantage due to social position or other socially determined circumstances.

Board of health requirements for health equity are outlined in the foundational Health Equity standard. The *Health Equity Guideline, 2018* further outlines approaches that boards of health shall consider when implementing these requirements.

Ongoing communication between Public Health Units and the Ministry of Health is important for achieving the goals, program outcomes, requirements, and direction set out in the Health Equity standard and guideline.

The purpose of the MOH-PHU Health Equity Working Group is to facilitate information sharing between MOH and PHUs to support implementation of the Health Equity standard and guideline, including the following:

- Updates on provincial policy direction
- Practical guidance on planning, implementation, evaluation, and reporting
- Updates on local issues, trends, experiences, and approaches to implementation
- Feedback on provincial supports

On February 4th, Dr. Catton participated in a MOH-PHU Health Equity Working Group teleconference. Dr. Catton along with Dr. Elizabeth Rea, Associate Medical Officer of Health, Tuberculosis Program, Toronto Public Health provided a presentation on *Tuberculosis and Health Equity in Ontario*, to the group. Participants included the Ministry, public health partners, and FNIHB partners. The presentation demonstrated the social stigma, historical trauma and health equity considerations that are so critical in Tuberculosis (TB) care. The unique northern context and implications for Indigenous populations requires significant consideration.

Council of Ontario Directors of Education/Council of Medical Officers of Health (CODE-COMOH)

The purpose of this council is to demonstrate the commitment of public health and education to use potential collaboration and collective action to positively influence the lives of children and youth. The link between health and education is paramount. Healthy students are better learners, and education is a key determinant of health. Dr. Catton will be the Northeastern representative at this table. Our school board partnerships are so important across the PHU and this is a great opportunity to support his further.

MEDICAL OFFICER OF HEALTH UPDATE (cont'd.)

Northern Medical Officers of Health (NMOH)

The MOH's of the seven northern health units have always worked well together and meet regularly to support and review public health program requirements and challenges in the context of our diverse northern perspectives.

Association of Local Public Health Agencies (alPHa)

The Winter Symposium was held in Toronto on February 20th. A session reviewing leadership communication was held. Additionally, Public Health Emergency Services Modernization team reviewed what they have heard through consultations thus far. Several were postponed due to the much-needed focus on COVID-19.

PROGRAMS AND SERVICES UPDATE

Foundational Standards

Program Planning

Annual Service Plan (ASP) – The ASP and budget submission was completed and submitted to the MOH on March 2. The new process improved the consistency of objectives and categorization of interventions. A debrief and assessment of the process will occur in the spring. Further improvements will be made based on feedback from the management team and the program coordinators.

Planning and Reporting Tool – Progress continues with the development and refinement of a tool that will enable not only data planning and reporting internally but to support external accountability reports. Consultation with a Health and Wellbeing program coordinator has been completed to ensure the tool will meet the program needs. A program coordinator from clinical services will also be invited to a demonstration and her feedback will be collected.

Epidemiology

Population Health Surveillance – The Infectious Disease report is being reviewed by program manager and coordinator. Once it is approved, it will be ready for publishing. The Infectious Disease Report is updated every 2 years and is a requirement under the Infectious Diseases Protocol, 2018. The Population Health Status report is well underway and will be completed this year.

Members of the Foundational Standards team are exploring the purchase of Power BI licences, a statistical software available through Microsoft Office 365. The software will facilitate the dissemination of data to PHU staff and community partners. There is an increase in the number of requests for data from both PHU staff and community partners. This software will likely decrease these requests, allowing the epidemiologist to address other surveillance needs.

Healthy Babies Healthy Children (HBHC)

From January 1 to December 31, 2019, there were 844 live births for families residing in the PHU area, including births in First Nation communities.

There were 23 HBHC screens completed with pregnant women, and all were identified with risk. (Note: a targeted approach is used to screen pregnant women – not all pregnant women are offered a prenatal HBHC screen – women presenting with risk factors to health pregnancy and birth outcomes are screened).

There were 657 postpartum HBHC screens completed (77.8% of live births for families residing in the PHU area) – 72.9% were identified with risk. A universal approach is used to complete the postpartum HBHC screen. All women who deliver a baby in Ontario are offered a HBHC

PROGRAMS AND SERVICES UPDATE (cont'd.)

Foundational Standards (cont'd.)

screen. All of the delivering hospitals in the PHU area enter HBHC screens directly into the Better Outcomes Registry and Network (BORN). BORN collects information on all births that occur in Ontario. The PHU can access anonymized and aggregated birth information to assess maternal and newborn health and identify priorities for program planning. Since the Timmins and District Hospital (TADH) has come on board, the number of consents to HBHC has declined due to a new consent form. TADH and PHU are working together to increase consents.

A total of 50 HBHC screens were completed during early childhood (6 weeks to transition to school). A targeted approach is also used to complete early childhood screens, and 98% of families who received an early childhood HBHC screen were identified with risk.

Ninety-five families who were identified with risk on the HBHC screen received an In-depth assessment. This assessment determines eligibility to the HBHC Home Visiting program. 100% of prenatal families and families with children 6 weeks to transition to school and 70.9% of families with a new birth were assessed as high risk and were eligible for the HBHC Home Visiting Program.

Ninety-four families participating in the HBHC Home Visiting Program received 2 or more visits by a public health nurse and/or family home visitor.

Health Equity

A public health nurse (PHN) will be starting this role during the week of March 2nd. The health equity portfolio is the completion of a health equity primer for PHU staff and a situational assessment to inform a professional framework for PHU staff health equity competencies.

Effective Public Health Practice

A fourth-year nursing student is working on an update/revision of the orientation for new PHU staff to public health, health promotion and the PHU programs. The Program Planning Specialist is the preceptor for this student.

Licensing for software was purchased (Leara – Respond 5) which will allow staff to create on-line interactive learning modules for various target audiences. The new PHU orientation will be one of 2 projects utilizing this software.

The PHU collaborates with Northern College Bachelor of Science in Nursing (BScN) Program to coordinate and support quality public health placements for 3rd year students. Planning is underway for the 2020-2021 academic year to determine new and innovative student placement opportunities in public health. In 2018, the health unit coordinated and evaluated twenty nursing student placements.

PROGRAMS AND SERVICES UPDATE (cont'd.)

Foundational Standards (cont'd.)

The PHU was pleased to host a 3rd year BScN student from Northern College at the end of January, as part of the Northern Rural and/or Remote Nursing Experience. This program is designed to give students a deeper understanding of the indigenous culture and traditional approaches to health care.

Communications

The 2018 Annual Report is ready for approval by the Board of Health (BOH), and once approved, it will be translated and distributed. The 2019 Annual report will be brought to the BOH by the May meeting.

Much of the communication specialists time has been spent on COVID-19 since January.

Indigenous Engagement Specialist

Unfortunately, we were not successful in recruiting an individual for the position, after the first round of applicants. We have just recently posted this and are hoping to have a couple of interviews in the next few weeks.

Health and Well-Being (HaWT)

Injury and Substance Misuse and Prevention

Tobacco and Vaping work with youth - Although our schoolwork has been put on hold, due to strike action in the education sector, we have completed and uploaded our new vaping site for the public to access information.

The PHU *Youth Engagement Coalition* is having a meeting with PRO (Parks and Recreation Ontario) to initiate work to have Timmins be certified as a *Youth Friendly Community*. This includes working through 11 criteria such as having access to play, youth feel connected to their community, and the community supports positive youth development, just to name a few.

The PHU *Unfiltered Facts (UFF) Youth Coalition* has presented their health promotion activity plans on vaping to the PHU staff at Grand Rounds including an overview about the health concerns around vaping and tips on how to best inform teens about the issue. They are extremely engaging and are great advocates to move this agenda forward and serve as a great example to other youth.

PROGRAMS AND SERVICES UPDATE (cont'd.)

Health and Well-Being (HaWT)

Healthy Aging

In order to change health care in supporting falls prevention in seniors, the PHU health promoter has scheduled and presented a Tiered Exercise Program (TEP) training Session (a modifiable exercise program for older adults with different mobility levels) at Northern College to their Personal Support Workers (PSW) class.

Provided an overview of TEP and Story board to expand exercise partnerships in the communities of Hearst, Kapuskasing and Cochrane.

Healthy Growth and Development

Met with Canadian Mental Health Association (CMHA) of Timmins and Temiskaming Health Unit (THU) to get information about their Post Partum Mood Disorder strategy and look at opportunities to adapt in our area.

We continue our work with Northern College to become Breast Feeding Friendly. We are working towards a policy and the College has provided access to student mothers to take their babies into the classroom for that specific need.

Our nurses provided sessions at the Early ON Centre to reach new families in Matheson on the topic of Crib Safety, in Iroquois Falls on Healthy Living for Family. In Timmins, a collective Cooking Series was held in conjunction with the Early ON Centre to increase food skills and cook on a budget for priority families.

The Northern Fruit and Vegetable Program (NFVP)

The Northern Fruit and Vegetables Program started in 60 schools. We were able to register 4 more Indigenous schools into the program. As the cost of healthy foods increases in the PHU area, this is an important opportunity not only for kids to try something new, but also to help supplement meals at schools.

Physical Activity

Pole walking training sessions were provided to Branch PHNs in Smooth Rock Falls, Matheson, Hornepayne, Cochrane, Hearst, and IF to promote physical activity in their communities by forming walking groups.

The health promoter has been part of a provincial workgroup to develop province wide key messages related to sleep which have been presented to the Ontario Society of Physical Activity Promoters in Public Health Executive for final approval.

PROGRAMS AND SERVICES UPDATE (cont'd.)

Oral Health, Vision and Speech

Preschool Speech and Language

While not a direct public health program required by the Ministry, the Preschool Speech and Language Program continues to provide extensive support. Fourteen clients were seen at an assessment blitz held in Kapuskasing on February 25th and 26th.

Oral Health

In January, 53 clients attended the PHU Healthy Smiles Ontario preventive clinics.

There were Fluoride Varnish treatments in 328 preschoolers in day care settings, PHU clinic and EarlyON center. (Strategic Priority #1).

School screenings are continuing in schools for grades Junior Kindergarten, Senior Kindergarten, 2, 4 and 7 despite the labour work actions.

Staff is preparing for Oral Health Month which will be in April.

Ontario Seniors Dental Program (OSDCP)

Staff have received approximately **70** calls regarding the new OSDCP since January. Currently 9 dentists in our district have signed Service Level Agreements (SLA) with the PHU to deliver services to OSDCP clients. Discussion with Member of Provincial Parliament Guy Burgouin - James Bay Mushkegowuk concerning the OSDCP program and how his constituents can access the services since no dentists in the Kapuskasing area has signed on to deliver services for the OSDCP. Letters and agreements have been sent out to local denturists in order to procure denture services for the OSDCP. Two Timmins denturists have signed the SLA to provide service for OSDCP clients. The PHU has seen 10 OSDCP clients for preventive clinics so far, and the PHU has paid 29 invoices for dental treatment for 21 OSDCP clients in our district.

Infectious Diseases and Clinical Services

Infectious Diseases

Pertussis - In the last 6 months, there has been a cluster of Pertussis cases reported in the area. Pertussis, commonly known as whooping cough, is a very contagious bacterial disease of the respiratory system. This disease of public health significance is reported to the Medical Officer of Health in accordance with the *Health Protection and Promotion Act (HPPA)*. The role of public health is to investigate each case, follow-up with contacts, recommend immunization, and provide health education. The health unit continues to monitor the situation locally and provincially. Included is a fact sheet for more information on pertussis (Appendix D).

PROGRAMS AND SERVICES UPDATE (cont'd.)

Infectious Diseases and Clinical Services (cont'd.)

Living Space - The PHU has a strong partnership with Living Space, the local homeless shelter in Timmins. Since 2019, the health unit has provided on-site sexually transmitted infection and blood-borne infection (STI/BBI) testing, immunization, wound assessment, safer substance use/sex practices, overdose prevention training, and general health teaching to patrons once a week. In response to monitoring diseases of public health significance, the public health nurses provided infection prevention education to patrons and staff. Information included: hand washing, cough etiquette, cleaning frequently touched surfaces, and influenza immunization. Living in crowded conditions, such as shelters, increases the risk of disease transmission in this vulnerable population especially during influenza season. Some challenges identified with Living Space staff are the difficulty they have maintaining wall mounted hand sanitizers and limited access to washrooms for hand washing. An on-site visit with a public health inspector was conducted to support them in the implementation of infection prevention and control practices within the facility.

Clinical Services

Infection Prevention and Control (IPAC) - Infection Prevention and Control (IPAC) audits were completed for the sexual health and immunization clinics in the Timmins office by the internal IPAC committee using Public Health Ontario's IPAC tool for clinical office practices.

Sexual Health Clinics – 2019 - The Porcupine Health Unit offers low barrier comprehensive sexual health services in all nine branch offices across the region. Clinics are walk-in or by appointment based on nursing capacity and community needs. For example, some offices only have one public health nurse that works in multiple programs in the community. These offices have clinics three half days a week. In contrast, the Timmins Office has a sexual health clinic running daily to meet the demands of the larger community (Infectious and Communicable Diseases Prevention and Control Standard).

Factors that drive the need for sexual health services include, but are not limited to, lack of primary care providers, no community health clinic, and no after-hours clinics. In addition, several physicians in northern communities do not provide cervical screening or sexually transmitted infections and blood-borne pathogens (STI/BBI) testing to rostered clients which necessitates the need for public health to deliver the service. In most communities we are the only agency providing comprehensive sexual health services specifically cervical screening, STI/BBI testing and pregnancy options including termination support and referral. Furthermore, the health unit is the only approved site to offer anonymous and rapid Human Immunodeficiency Virus (HIV) testing in the region. With small communities, confidentiality is another concern that may also impact PHU sexual health clinic services.

PROGRAMS AND SERVICES UPDATE (cont'd.)

Infectious Diseases and Clinical Services (cont'd.)

Sexual Health Clinics – 2019 (cont'd) - In 2019, there was a total of 2,074 sexual health visits for all offices with the majority occurring in Timmins (1723 visits). These numbers are slightly lower to last year. Of note, a decrease in cervical screening was also seen in 2019 with 152 screens completed compared to 201 in 2018. This decrease is due to redistribution of this service to primary care providers, and the health unit offering screening only to clients without primary care providers or with barriers to accessing cervical screening. One of the primary purposes of public health offering sexual health services is to increase access to STI/BBI testing. In 2019, over 1000 chlamydia/gonorrhea screens were done with 105 positive chlamydia results and 8 positive gonorrhea results accounting for approximately a quarter of all reported cases in the health unit region. Outreach testing was also provided on a regular basis at the homeless shelter and the local addictions treatment program.

Priority populations identified for PHU sexual health services include youth aged 12-25, as well as those who identify as lesbian, gay, bisexual, transgender, two-spirit and queer or questioning (2SLGBTQ+). Chlamydia has been shown to disproportionately affect youth aged 12-25 in the region. Furthermore, 2SLGBTQ+ people are often at risk for adverse health outcomes relating to lack of proper and supportive health services. Stigma and insufficient health assessment especially relating to sexual health are also contributing factors.

Local Opioid Response Engagement

Moose River Wellness Strategy - The PHU attended the Moose River Wellness Strategy meeting in Moose Factory held on January 28, 2020. The group identified the services provided by their organization under the pillars of a Harm Reduction Strategy: Prevention, Enforcement, Treatment, and Emergency Response. At the next meeting, at the end of March, the group will work on a vision and mission statement as well as goals and objectives for the group going forward.

Kapuskasing Group - On February 18, 2020, the PHU organized and chaired a meeting in Kapuskasing with community partners to determine community needs related to mental health and substance use. There is excellent participation and commitment to working together as a community. The group has yet to determine the name of the committee or develop the Terms of Reference.

Outreach Program/ HIV and Hepatitis C - A funding increase to support the Harm Reduction Outreach Program was announced in late 2019. The additional funds have allowed the health

PROGRAMS AND SERVICES UPDATE (cont'd.)

Local Opioid Response Engagement

Outreach Program/ HIV and Hepatitis C (cont'd.) - unit to hire an extra full-time outreach worker which will increase capacity to deliver services and HIV/Hepatitis C education throughout the district.

Harm Reduction Clinic – 2019 - The overall goals of the Harm Reduction Program at the Porcupine Health Unit are to provide drug use equipment to reduce transmission of blood-borne infections, increase opportunities for the disposal of used harm reduction supplies, provide education to individuals who use drugs on how to reduce harms associated with drug use including overdose prevention, and to provide referrals to health and social services.

The harm reduction clinic offers a range of targeted support for people who use substances and their families and friends. These services are offered in all nine health unit offices across the region. Services provided include, provision of safe injection and inhalation supplies, sexually transmitted infection and blood-borne infection (STI/BBI) testing, immunization, wound assessment, safer substance use/sex practices, overdose prevention training, and general health teaching.

The clinic aims to be as comprehensive as possible, recognizing that often the clinic staff are the only access point to care. While the clinic is universally accessible, it is targeted to individuals with correlating factors such as mental health, involvement with the justice system, and poverty. Connecting individuals to health and social supports in the community is the primary purpose of the clinic. Harm reduction services are also provided through outreach in various locations in the community such as the local homeless shelter, food banks and the Friendship Centre.

Over 405,000 needles were distributed through the PHU's harm reduction clinics and satellite sites. Ongoing education about safe needle disposal and community clean-up initiatives contributed to an increase in returns from 44% in 2018 to 81% in 2019.

Naloxone Distribution – 2019 - In 2019, 2656 naloxone kits were distributed compared to 906 in 2018. This can be attributed to the increased availability of naloxone by partnering with local emergency departments, addictions treatment agencies, and shelters who are able to give naloxone outside of regular business hours.

PROGRAMS AND SERVICES UPDATE (cont'd.)

Immunization

Suspension Process - Under the authority of the *Immunization of School Pupils Act* (ISPA), the Health Unit is mandated to maintain up-to-date immunization records for nine diseases designated under the act for all students registered to attend school. These diseases include: Tetanus, Diphtheria, Poliomyelitis, Pertussis, Measles, Mumps, Rubella, Varicella, and Meningococcal Disease. Under ISPA, there are four options for students to comply with the Act:

1. Provide the missing information to the health unit if their record is incomplete
2. Have the child immunized if not currently up to date and provide information to the health unit.
3. If there is a medical reason why a student cannot be immunized, completion of a medical exemption by a health care provider is required.
4. Parents can submit a Statement of Conscience or Religious Belief Affidavit and complete a mandatory education session at the health unit.

In the event of an outbreak of a vaccine preventable disease listed above, a student that is not fully immunized will be excluded from school for the duration of the outbreak including those with valid exemptions on file.

In February, notices have been to 702 students in secondary school and 319 in elementary for incomplete or missing immunization records. Parents are given 3 weeks to follow-up with the health unit or run the risk of their child being suspended from school. Clinics will be offered in secondary schools for students requiring vaccines with at least one catch-up clinic. For younger children, vaccines are provided by their health care provider or the health unit.

School-Based Immunization Program - The school-based immunization program promotes and provides provincially funded immunization programs to students in Grade 7. Vaccines offered are Hepatitis B (HBV), Meningococcal (Men-C-ACYW 135) and Human Papilloma Virus (HPV). Only Meningococcal is required under the ISPA described above.

The final round of 2019-2020 grade 7 school-based immunization clinics will be completed in April. Students in grade 7 will receive their final doses of HBV and HPV vaccine. Menactra immunization was completed in October 2019.

Influenza Vaccination - The PHU continues to offer influenza vaccination in all communities. Social media messages have been posted to advise the public that influenza is circulating, and it is not too late to get their flu shot.

PROGRAMS AND SERVICES UPDATE (cont'd.)

Genetics

A Genetics Clinic was held in Timmins on February 25 and 26, 2020. Two geneticists from Children's Hospital of Eastern Ontario (CHEO), Dr. David Dymant and Dr. Kym Boycott, attended the clinic and assessed 29 clients from across the North for various genetic disorders.

Environmental Health

Safe Water

Porcupine Lake - As part of the Porcupine Watershed Public Liaison Committee, the Porcupine Health Unit participated in an open house where the public was invited to address their concerns regarding Porcupine Lake. The event was held at the Maurice Landry Community Centre on February 12th, 2020, with both Dr. Catton and Suzanne Lajoie, Manager of Environmental Health attending. Around 50 individuals stopped by the health unit's table to discuss beach and private water sampling, as well as provide comment on new beach signage that will be posted at all public beaches in spring of 2020. (Appendix E)

Health Hazard and Management

Climate Change - The Environmental Health Department will be attending a face-to-face meeting in Sudbury to work on stakeholder engagement for the Climate Change Collaboration Project. Representation from all the northern health units will participate in the planning session which will seek to address the health effects related to climate change.

Respectfully Submitted,
Lianne Catton, M.D., CCFP-EM, MPH
Medical Officer of Health/Chief Executive Officer
Porcupine Health Unit

INSPECTION

Inspection of Approved 2020-2021 Annual Work Schedule Gordon Cosens Forest

The Hearst District Office of the Ontario Ministry of Natural Resources and Forestry (MNRF) has reviewed the approved April 1, 2020 – March 31, 2021 Annual Work Schedule (AWS) for the Gordon Cosens Forest.

A request for an Individual Environmental Assessment (IEA) of the 2020-2030 Forest Management Plan (FMP) for the Gordon Cosens Forest has been made to the Ministry of Environment, Conservation and Parks (MECP). As such, implementation of this AWS is pending until the MECP Director's decision on how to proceed with this IEA request. The MNRF is providing the public an opportunity to review this approved AWS by posting it for public inspection. MNRF will not approve operations within the area subject to the IEA until MECP makes a decision on the IEA. This AWS is subject to change pending MECP's decision.

Availability

The AWS can be made available for public inspection by RYAM Forest Management office and on the Ontario government website at www.ontario.ca/forestplans, beginning April 16, 2020 and for the one-year duration of the AWS.

Scheduled Forest Management Operations

The AWS describes forest operations such as road construction, maintenance and decommissioning, forestry aggregate pits, harvest, site preparation, tree planting and tending that are scheduled to occur during the year.

Tree Planting and Fuelwood

RYAM Forest Management is responsible for tree planting on the Gordon Cosens Forest. Please contact Mark Hall, RYAM Forest Management, at 705-337-9885 for information regarding tree planting job opportunities.

For information on the locations and license requirements for obtaining fuelwood for personal use, please contact, Chantal Chalklin, MNRF, at chantal.chalklin@ontario.ca or 705-337-9304. For commercial fuelwood opportunities; please contact Kevin Del Guidice, R.P.F., RYAM Forest Management, at 705-337-9773.

More Information

For more information on the AWS or to arrange a remote meeting with MNRF staff to discuss the AWS or to request an AWS operations summary map, please contact:

Joshua Breau, R.P.F.
Management Forester
Ministry of Natural Resources and Forestry
122 Government Road, Kapuskasing, ON P5N 2X8
tel: 705-337-9314
e-mail: joshua.breau@ontario.ca

Kevin Del Guidice, R.P.F.
Planning Superintendent
RYAM Forest Management
1 Government Road, Kapuskasing, ON P5N 2Y2
tel: 705-337-9773
e-mail: kevin.delguidice@rayonieram.com



NEOMA
NORTHEASTERN ONTARIO MUNICIPAL ASSOCIATION
6 Queen Street, Kapuskasing, ON P5N 1G7

Johanne Baril
President
(705) 367-6019
Johanne.Baril@hotmail.com

Denis Dorval
Vice-President
(705) 347-2111
DenisDorval@hotmail.com

Guyline Ouellette
Secretary-Treasurer
(705) 337-4457
Guyline.Ouellette@kapuskasing.ca

09 April, 2020

Dear NEOMA Members,

COVID-19 is causing a humanitarian crisis of global proportions, with hundreds of thousands of lives lost and disrupted. Sadly, we're nowhere near the end of this crisis.

Here is what we know to date: Sadly, the Porcupine Health Unit has 34 confirmed cases of COVID-19 in the region, of which sadly resulted in 2 deaths. There is community spread and over 32 per cent of cases in the region are not linked to individuals who have travelled abroad or been in contact with people who have. Only 504 tests have been conducted of which 113 results are pending.

As of Wednesday, 8 April 2020, Ontario has tested 575 people per 100,000, which greatly lags other provinces in the country. Ontario is dead last among all provinces when it comes to the number of people tested for the virus. Yesterday, Premier Ford ordered that more testing be conducted effective immediately, as the province is testing well below the capacity of 13,000 tests daily. The Premier directed the province to test everyone possible, to test, test, test. This said, our region will undoubtedly see a sharp increase of cases as testing ramps up.

In response to the growing number of cases of COVID-19 in Northeastern Ontario, some Member Municipalities have declared a state of emergency. A declaration serves to further persuade citizens to take public health advisories seriously. It also serves in bringing resources together more effectively to care for the most vulnerable among us, to deploy needed action quickly, and to efficiently coordinate imperative preventive measures.

Unfortunately, we're only seeing the tip of the COVID-19 iceberg, and it is our job as municipal leaders to rapidly recognize the evolving situation and be the trusted voice. We must communicate the facts regularly and repeatedly, honing a clear, honest, empathetic and simple message.

Today Prime Minister Trudeau stated that keeping the number of deaths as low as possible depends on what each person does now, but it will take months of continued, determined effort. He also stated there will likely be smaller outbreaks for a number of months after that, that this will be the new normal, until a vaccine is developed.

As municipal leaders we will all struggle to sustain personal fortitude during this prolonged crisis, as it impacts our organizations, our communities, our families and ourselves. To carry you through the coming months, consider the following:

- Take care of yourself so that you can care for others, and the same applies to municipal staff in leadership roles during this crisis;
- Model good self-care and demonstrate the importance of rest and recovery to the municipal workforce;
- Rely upon your deputy-mayor and ensure he/she is informed and empowered to make decisions in your stead;
- Plan for the long game, create multiple teams and avoid overburdening the same municipal employees;
- Demonstrate emotional intelligence while sharing personal stories with council members and the workforce, creating an environment of empathy and resilience;
- Finally, lean on your peers at NEOMA, seek out assistance from each other, as we're all in this together – although we are apart.

Now is the time that we are called upon to protect one another and to prevent the spread in our communities and beyond.

Be well, and let's meet again soon, beyond the curve.

A handwritten signature in black ink, appearing to read 'J. Baril', with a stylized, cursive script.

Johanne Baril

President, Northeastern Ontario Municipal Association

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél.: 416 585-7000



234-2020-902

Dear Heads of Council / Clerks and CAOs:

Nothing is more important than protecting the health and well-being of all Ontarians. Since first learning of COVID-19, Ontario has taken decisive action to stop the spread of the virus.

Our government knows that an increasing number of municipalities are responding to the COVID-19 outbreak by diverting resources to essential services, instructing non-essential staff to work from home and suspending in-person meetings. We appreciate that the current situation is not “business as usual,” and that meeting statutory timelines associated with decisions on planning applications can be difficult, if not impossible.

In response to requests from municipalities and the Association of Municipalities of Ontario, our government intends to introduce legislation in the coming weeks to allow for the suspension of specified timelines associated with land use planning matters that could be applied retroactively to the date that an emergency was declared. If passed, these changes would provide authority for the Minister of Municipal Affairs and Housing to give municipalities time to focus on the COVID-19 outbreak.

If approved, municipalities and planning boards would still be able to make decisions on land use planning matters during this time if they so desired and can consider using electronic and virtual channels as appropriate to engage and solicit feedback from the public on land use planning matters. It is vital for the economy that we move the administrative process along to the best of our collective ability in order to continue the important job of creating housing and keeping infrastructure projects moving.

Municipalities that instead wish to pause their consideration of planning applications and direct their resources and attention to more immediate priorities would be permitted to do so without the threat of appeal.

We know that such a change could have a significant effect on your municipality's land use planning matters, but it is necessary to ensure we can all offer our full support to help our health care sector to stop the spread of COVID-19.

.../2

Our government also supports growth paying for growth and ensuring municipalities have the tools to ensure complete communities are built. Therefore, we will also be proposing amendments to the *Development Charges Act* to ensure these important principles would continue during the COVID-19 outbreak.

If passed, our proposed changes would allow municipalities to continue to use their existing development charge bylaw during the COVID-19 outbreak and for a short period thereafter. We know that if a municipality's development charge bylaw is scheduled to expire in the coming months it would be difficult to replace given the current situation. We are taking this measure to ensure municipalities can continue to count on this vital source of revenue for local infrastructure and services.

We have also extended the current Environmental Registry of Ontario posting related to community benefits charges until April 20, 2020. The extension of the Environmental Registry of Ontario posting along with the proposed development charge changes will allow municipalities more time to consider the alignment of future development charge bylaws with the new community benefits tool to support local growth.

Let me assure you that our government is working to support you, our municipal partners, and will continue to work collaboratively to keep all Ontarians safe.

Further details and information will be provided once the legislation is introduced.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark". The signature is fluid and cursive, with the first name "Steve" and last name "Clark" clearly distinguishable.

Steve Clark
Minister

c. Association of Municipalities of Ontario



COCHRANE DISTRICT SOCIAL SERVICES ADMINISTRATION BOARD
CONSEIL D'ADMINISTRATION DES SERVICES SOCIAUX DU DISTRICT DE COCHRANE

500 Boul. Algonquin Blvd. E.
Timmins, ON P4N 1B7

Tel: (705) 268-7722 Fax: (705) 360-2008 Toll Free / sans frais 1-877-259-7722
www.cdssab.on.ca

RECEIVED APR 12 2020

April 4, 2020

The Honourable Steve Clark
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto ON M7A 2J3

Dear Minister Clark,

Thank you for the prompt response by your Ministry in providing funding to Service Managers and DSSABs via the Social Services Relief Fund.

As you are aware the Cochrane DSSAB receives the lowest amount per homeless person in the province (\$648 per person). We have been told that the current SSRF allocation (**\$354,400**) takes into account the funding under the federal Reaching Home program. Timmins was recently announced as a Reaching Home community and that allocation is **\$287,000**. Simply stated, the combined amounts are not enough. There are 12 other communities in the Cochrane District that are not Reaching Home communities.

In addition to the measures outlined below for the homeless population, the CDSSAB has already issued \$62,500 as a first response, to secure the supply and operations of the nine food banks and food security service providers across our 13 member municipalities and considerably more will be required.

The SSRF allocation will help to support the immediate steps that have been taken to relocate the homeless population in Timmins from the over-night shelter (Living Space) to the residence at Northern College where they can adhere to the recommended social distancing protocols. The onsite presence of Living Space staff along with security personnel combined with the provision of box meals prepared by Northern College kitchen staff will help to slow the spread of COVID-19 in this vulnerable population and by extension save lives. This strategy is not unlike measures being taken by Service Managers across the province and we are lucky to have partners like Northern College.

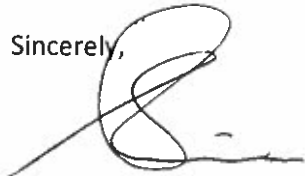
Rest assured the CDSSAB will use the funds at our disposal, including the entire CHPI 2020-21 allocation and OW discretionary funding, to do what it takes to ensure all necessary service contingencies are implemented to protect the residents of the Cochrane District but this commitment will require your continued support.

In your allocation letter you reference a number of at-risk populations for Service Managers to target through their SSRF allocations. Please confirm that the current SSRF allocation is a first response from your Ministry and that there will be additional funds forthcoming. Such a confirmation will allow the Cochrane DSSAB to appropriately plan for additional immediate strategies and long-term (end of 2020) strategies to support all of the at-risk populations outlined in your letter.

To help inform future funding decisions, based on current estimates, at a minimum the CDSSAB would require an additional **\$950,000** to see us through to the end of 2020. This accounts for the provincial COVID-19 modeling projections released on April 4th.

I look forward to your confirmation of future support and I am certain that together Ontarians will flatten the curve.

Sincerely,

A handwritten signature in black ink, appearing to be 'George Pirie', written over a horizontal line.

George Pirie
Chair of Cochrane DSSAB
Mayor, City of Timmins

CC Charlie Angus, MP
 Gilles Bisson, MPP
 CDSSAB Member Municipalities



Official Opposition • l'Opposition officielle

Ontario NDP Caucus • Groupe parlementaire du NPD de l'Ontario

April 24, 2020

Hon. Doug Ford

Premier's Office

Room 281

Legislative Building, Queen's Park

Toronto, ON M7A 1A1

RE: Rural and Northern Access to Broadband

Dear Premier,

The reality of almost everyone in our province drastically changed last month. It became evident that to save ourselves from COVID-19 and to curb the spread of the virus, we would have to self-isolate. For a great number of people this means to work and learn from home via the internet.

As you are aware, some internet providers have decided to enhance internet services. These enhancements came with specific conditions. In all cases, the results were that people living in Northern and rural Ontario are left behind.

As you also know that some communities in our ridings were waiting to be upgraded to proper broadband before this pandemic started. The Official Opposition has been very insistent in pushing your government to act and make sure that people have guaranteed access to this essential service wherever they live in our province. We have made this a priority since before the last provincial election. We continue to believe that a \$1 billion investment in infrastructure is needed, to make sure that all communities across rural and northern Ontario are able to access quality internet services.

To quote the Northern Policy Institute: "The Canadian Radio-television and Telecommunications Commission (CRTC) states a target bandwidth of 50 Mbps (megabits per second) download speeds and 10 Mbps upload speeds to smoothly participate in the digital economy (CRTC 2019). In Northern Ontario, there is a significant lack of access to this target speed. In fact, 15.5 per cent of the population still have bandwidth speeds below the 50/10 Mbps target through any delivery method.



Official Opposition • l'Opposition officielle

Ontario NDP Caucus • Groupe parlementaire du NPD de l'Ontario

That is 120,932 residents out of 780,140 Northerners. For these households, their main options are DSL, cable modems, and/or fixed wireless.”

We have been very disappointed to hear time and time again that your government, and the previous one, were going to make significant investment in broadband, and yet nothing has moved or been announced for Northern communities. In two years of being in government, there has been no public mention whatsoever of investing in broadband for Northern Ontario. And now that a pandemic is forcing everyone to work from home and depend on their internet, the damage is done and people are stuck without high-speed internet, putting our region once again at a disadvantage to the rest of the province.

Now that we are in the middle of a pandemic, and that internet companies are providing a service that had been deemed essential long before this crisis, we ask that you take actions to correct the inequity. Premier, take the necessary steps to ensure providers grant the same enhancements for all customers, so that we all have access to the adequate internet. We ask that these enhancements be extended for the duration of this pandemic as people have no other choice but to work and learn from home. People need the internet to continue working and bringing an income. People need the internet to apply to emergency help from governments and to pay their bills. People need the internet to continue receiving an education and graduate in time. People need the internet to stay connected with their friends and families, and continue to be able to keep track of the daily announcements about the pandemic.

It is unacceptable that companies continue to apply the “normal” rules and to charge people hundreds of dollars extra because they went over their monthly limit, while enhancing internet services for urban customers and denying rural and northerners the same enhancements. This is unfair and unacceptable to people living in rural and northern communities.

We look forward to your prompt response and more importantly your action to correct the matter.

Sincerely,

Gilles Bisson
MPP/député
Timmins

Guy Bourgouin
MPP/député
Mushkegowuk-James Bay



Official Opposition • l'Opposition officielle

Ontario NDP Caucus • Groupe parlementaire du NPD de l'Ontario

France Gélinas
MPP/députée
Nickel Belt

Sol Mamawka
MPP/député
Kiiwetinoong

Judith Monteith-Farrell
MPP/députée
Thunder Bay-Atikokan

Michael Mantha
MPP/député
Algoma-Manitoulin

John Vanthof
MPP/député
Timiskaming

Jamie West
MPP/député
Sudbury

CC: ROMA
NOMA
AFMO
OFA
All governing bodies within our ridings

Tribunals Ontario
Environment and Land
Division
Assessment Review Board

655 Bay Street, Suite 1500
Toronto ON M5G 1E5
Tel: 1-866-448-2248
Fax: 416-326-5370
Website: www.elto.gov.on.ca

Tribunaux décisionnels Ontario
Division de l'environnement et de
l'aménagement du territoire
Commission de révision de l'évaluation foncière

655 rue Bay, bureau 1500
Toronto ON M5G 1E5
Tél. : 1-866-448-2248
Téléc. : 416-326-5370
Site Web : www.elto.gov.on.ca



March 26, 2020

TO: ARB Stakeholders
Counsel of the Assessment Bar
Property Tax Representatives
Municipal Property Assessment Corporation (MPAC)
Municipalities

RE: Emergency Order (O.Reg.73/20) and Board Updates

We are writing to advise you that on March 20, 2020 the Government made an Order under the *Emergency Management and Civil Protection Act*, (EMCPA) that suspends limitation periods and procedural time periods relevant to the Board/Tribunal proceedings. The suspension is retroactive to March 16, 2020.

While the order suspends the time limits affecting cases that can be or are currently being heard by the tribunals, it also grants the tribunals the flexibility to enforce the normal time limits in certain cases but that will be on an individual basis.

The ARB has reviewed the order, including discretion granted to Tribunals, and is issuing this memo to clarify the ARB's position. The following three categories set out the ARB's process going forward with respect to our timelines.

A. SUSPENDED

The Schedule of Events timelines will be suspended until April 30, 2020 at which time the Board will review to determine if the suspension should continue.

What does this mean? As of May 1st, the Board expects all parties to resume their schedule of events as of the week when the emergency order took effect. For example: if you were at week 7-9 as of March 16th, 2020, you will start week 7-9 as of May 1, 2020

B. TIMELINES/PRACTICES CONTINUING

March 31, 2020, deadline

All appeals are required to be filed by the March 31, 2020 deadline. As the majority of the appeals are filed electronically the Board expects that this will have a minimal impact to the overall system, however, in the event that you are unable to meet that

deadline, you will be permitted to file your appeal within 15 calendar days after the Order has been lifted.

For example: If the emergency order ceases to be in effect as of March 31st, the filing deadline would be April 15, 2020. This date could change depending on how long the Order remains in effect.

Dismissal of Appeals

Where a request to dismiss an appeal has been filed due to the failure of a party to serve a Statement of Issues, the Board will adjudicate the request only in those cases where the fourteen (14) day response due date is before March 1, 2020. All requests to dismiss after March 1, 2020 will not be considered until the Order is no longer in effect

Requests for Reviews under Rules 120-123

All such requests will proceed in accordance with the ARB's Rules of Practice and Procedure.

Requests for Late appeals under Rule 26

All such requests will proceed in accordance with the ARB's Rules of Practice and Procedure.

Requests to extend the Request for Reconsideration under section 40(4) of the Assessment Act

All such requests will proceed in accordance with the ARB's Rules of Practice and Procedure.

Deeming of appeals

When ARB has not resolved an assessment appeal by March 31st of the year following the year under appeal, a new appeal will be administratively created for the next tax year.

For example, if a decision on a 2019 appeal is not issued by March 31, 2020, a new appeal would be created for the 2020 tax year without requiring the appellant to resubmit their appeal and pay any additional appeal fees. The 2020 appeal would be considered the "deemed" appeal.

C.HEARING EVENTS BEFORE THE BOARD

- Any/all hearing events that are scheduled via telephone conference call or by written format will proceed.
- Any new hearings will be scheduled after May 19, 2020 onward.

We understand that this is a difficult time. The ARB is striving to balance the health and safety of our staff and members while providing service to the Ontario public and the ARB stakeholders in a procedurally fair manner.

If you are unable to meet a deadline, or require an extension and/or an adjournment, please submit an Expedited Board Directions form. You can find this form on our website.

Please continue to visit the [ARB website](#) for updates.

We appreciate your understanding and commitment to the Board's processes.

Thank you

Maureen Helt
A/Associate Chair

Kelly Triantafilou
Registrar

New Ontario Provincial Police Detachment Boards: Building a Framework for Better Policing Governance

Discussion Paper

May 1, 2020

Introduction

Police service boards are the vital link between the police and democratic governance.

This is just as true for municipalities who contract with the Ontario Provincial Police for public safety services.

The government has launched a consultation with municipalities on re-constituting OPP Detachment Boards. With all governments now seized with COVID-19 emergency response, all consultations on new policing regulations have now ceased. The immediate public health crisis is the first priority of the provincial and municipal governments. Consideration of the issues raised in this paper must not distract from that priority. However, policing regulation discussions will resume at some point in the months ahead. It remains valuable for municipalities to consider what the future of police governance should look like once that conversation restarts.

At present, OPP boards are aligned within existing municipal boundaries. In the future, the government is aiming to create regional or detachment-based boundaries for boards (with some exceptions). However, the details of these new boards have not been determined. This is an opportunity for municipalities to provide input to the government on board boundaries, the size and composition of those boards, and whether provincial appointees continue to be made.

The government has not made any decisions on these issues. If any municipal council or a group of councils has suggestions on how these boards should be established, this is an opportunity to put those ideas forward.

This paper is not an exhaustive list of issues presented by the establishment of new OPP detachment boards. Rather it is intended to help guide municipal input to the Ministry and lay the groundwork for a successful transition to new boards. It asserts a number of key principles to inform the discussion and attempts to lay the framework for the future of successful OPP governance at a local or regional level.

Background

Policing is a vital local service. Out of fiscal necessity, the Association of Municipalities of Ontario (AMO) has put forward comprehensive recommendations during the provincial government's lengthy review of policing legislation in recent years. The need to modernize the delivery of this service is well-documented in the many submissions AMO has made to the government on behalf of our municipal members. Here are three examples:

In 2014, AMO's OPP Billing Steering Committee put forward a [report](#) which researched options to equitably allocate policing costs for municipalities which use the Ontario Provincial Police. The Committee conducted a review of the government's proposed billing model and examined other model options so implications could be understood. It also underscored the need for efficiency and effectiveness improvements for policing in general.

In 2015, AMO's Policing Modernization Task Force issued its [report](#) which included 34 recommendations on how to modernize policing for the future. The task force interviewed experts, reviewed the best academic research available, sent representatives to the 2015 Summit on the Economics of Policing and Community Safety in Ottawa, and had thorough and lengthy discussions

on specific issues about the future of policing. These recommendations were divided into four key themes: Partnership, Productivity, Performance, and Personnel.

In 2016, AMO issued a *Municipal Guide to Police Services Act Consultations*. The [guide](#) highlighted municipal issues associated with community safety and well-being planning; modernizing what police do; the education and training of officers; and accountability to the public and governance.

In particular, the Policing Modernization Report prioritized three key recommendations above all else:

1. Make changes to the interest arbitration system.
2. Improve the quality of the existing governance and civilian oversight system.
3. Make legislative changes to permit the greater transfer of specific functions to civilians or other security providers where appropriate.

In 2019, the Ontario Legislature passed Bill 68 the *Comprehensive Ontario Police Services Act, 2019*. While the Act did not address interest arbitration, it did make some significant changes to the second two priorities – improving governance and providing some allowance for the role that civilians play in delivering public safety and security.

With the legislation passed, the focus of this paper is on the regulations needed to support priority recommendation #2 as it pertains to OPP detachment boards.

Guiding Principles

Key principles and objectives which guide AMO on the issue of establishing new OPP local governance boards include the following:

1. Policing governance is a valuable means of ensuring community expectations are reflected in how a community is policed.
2. Good governance of policing matters to municipalities of all sizes, contract or not.
3. Municipalities should be provided every opportunity to develop and propose locally developed board composition ideas to the province.
4. Successful governance includes provincial support and funding for training new board members in alignment with the municipal electoral cycle.
5. All municipalities should have the opportunity to select a representative on an OPP detachment board.
6. Community or municipal staff representatives (i.e. municipally selected, non-elected officials) should serve on OPP detachment boards wherever possible.
7. To achieve municipal representation, detachment-based boards (or portions of a detachment) will need to be larger than they have been in the past.
8. If municipalities are to be adequately represented on consolidated OPP detachment boards, the province should relinquish responsibility for provincial appointments to OPP detachment boards.
9. Detachment boundaries should change in cases where it would support good governance and municipal representation.

10. Explore the potential use of DSSABs as OPP detachment boards in the north through discussions with FONOM, NOMA, DSSABs, and northern municipalities on a case by case basis. This could be a potential opportunity to align social services with policing in ways that have been provincially mandated through municipal community safety and well-being planning and which minimize administrative duplication. (See below for specific considerations and exemptions.)
11. OPP detachment board operation costs should, 1) be provincially supported through training and grants and 2) equitably distributed between municipalities.
12. Memoranda of Understanding with the Ministry of the Attorney General or transfer agreements between municipalities which govern *Provincial Offences Act* administration and fine revenue distribution may need to be updated depending on local circumstance.

Government Consultations to date - Regional Roundtables – OPP Detachment Boards

The government recently held seven discussion meetings across the province in February 2020 focusing on OPP detachment boards and the new policing legislation. The province did not lead discussions that provided specific details on how boards would be reconstituted. No plans have been announced.

Key municipal considerations included:

Structure of Boards and Local Say

- There shall be one OPP detachment board per detachment (with flexibility for unique circumstances/geography). A board's composition, terms of office, and remuneration will be provided for in regulations and has yet to be determined.
- In effect, these changes extend police governance to about 200 municipalities (which do not have a board, i.e. Section 5.1) but will consolidate multiple existing boards within a detachment.

Activity of Boards

- Boards shall determine local objectives, priorities, and policies in consultation with the Detachment Commander, consistent with the Solicitor General's strategic plan for the OPP.
- The Commissioner of the OPP shall consult with a Board regarding the selection of the Detachment Commander.
- The Detachment Commander shall prepare and adopt a local action plan in consultation with the board.
- Training for board members will become mandatory (Ministry support and funding is needed).

Financial Considerations

- There will be no distinction between contract and non-contract in the future. Effectively all policing will become contract.
- The focus of the billing-related regulations will be to address transition matters and to account for service differences between municipalities as well as existing contracts expiring at the end of 2020.

- It should be noted, billing model changes will not lower the overall cost of policing for the municipal sector.

AMO has impressed upon the Ministry of the need for:

- Open and transparent discussions;
- A recognition that policing is fundamentally local (i.e. it is important to maintain the close proximity of a community to its board and the police);
- Locally workable governance arrangements; and
- The representation of every municipal council.

Considerations for municipalities without existing detachment boards

Boards are an opportunity to expand the democratic oversight and governance of policing. In the words of Sir Robert Peel, the father of modern policing, “the police are the public and the public are the police.”

A detachment board helps to align policing objectives, priorities, and policies with community expectations. If your municipality is unaccustomed to having a board, the establishment of a board is an opportunity for a municipality of any size to have a greater say and establish a relationship with your Detachment Commander and the officers who police your community. It is also an opportunity to align municipal public safety expectations with those of neighbouring communities and clearly express those views in a coordinated manner with the Detachment Commander.

There is also the simple fact that policing is all the better for it. Good governance includes police officers who know their work matters to people who care. Good governance includes Chiefs and Detachment Commanders who are supported. Boards legitimize the work of the police. Municipal elected officials ask the public to pay for all of it and therefore municipalities need a say in policing on behalf of the community, through a board. It should not be viewed as an imposition but rather a democratic opportunity.

Financially and administratively, transfer agreements between municipalities regarding *Provincial Offences Act* fine revenue may need to be updated. This might include the need to review the Memoranda of Understanding with the Ministry of the Attorney General depending on local circumstance.

For communities with existing OPP boards

The legislation aims to consolidate existing municipal board boundaries with OPP detachment board boundaries (thus potentially including multiple neighbouring municipalities in the same detachment). However, the legislation provides for flexibility to address unique geographic circumstances. If you feel your area’s needs are unique, help the Ministry understand that uniqueness in a province-wide context.

In addition, attendees to roundtable meetings were told the Ministry is open to considering board composition suggestions from municipalities within regions or detachments. This is an opportunity to potentially shape the composition of a board in your area and develop a local solution.

While legislation dictates the size and composition of municipal police service boards (non-OPP), no such restriction exists for OPP detachment boards at present. Also undetermined at this point is

which bodies (provincial or municipal or both) will appoint board members. Municipal police service boards (non-OPP) have municipally and provincially appointed representatives. Future OPP detachment boards could be composed entirely of municipal appointees. Please see below for more information regarding provincial appointees.

Provincial Appointees

AMO values the importance of all police service/OPP detachment board members regardless of which authority has made the appointment. AMO's commentary on provincial appointees is not intended to detract from the contributions these individuals have made to good governance.

However, one of the issues which has historically plagued policing governance are delays associated with the provincial government making its appointments in a timely way.

Unfilled provincial appointees make good governance more difficult. AMO sought legislative change to improve the provincial appointment process for all boards (OPP and municipal) but that change did not occur in legislation. The need remains and it can still be addressed in regulations for OPP policed municipalities.

Unfilled or delayed provincial appointments are an impediment to diversity, representativeness and good governance practice. According to the Ontario Association of Police Service Boards, in March 2017 over 90 of 250 provincial board positions were unfilled and vacant. Challenges with timely provincial appointments are a long-standing historical issue which is not confined to 2017.

To be clear, the province already has a significant role to play with the OPP. The provincial government hires the Commissioner and negotiates the collective agreement with the Ontario Provincial Police Association. Municipalities pay the contracts for the services of the OPP to deliver local public safety. Communities need local representatives who can be diligently selected and, on the job, without the delays and extended vacancies associated with the provincial OPP detachment board appointment process. Diligent selection of appointees is now enshrined in law. Now is the time to let municipalities meet those legal expectations without the red tape of appointments from Queen's Park.

Given the above issues, and if municipalities are to be adequately represented on consolidated boards, it is the time to dispense with provincial appointees to OPP detachment boards. There is plenty of Canadian precedence for fully municipally appointed police service boards:

In **Alberta**, police boards (called policed commissions or committees) are composed entirely of municipal council appointees which include municipal staff and community representatives.

Similarly in **Quebec**, Surete du Quebec (SQ) policed municipalities have public security committees composed of 4-7 members of a municipal council.

In **Saskatchewan**, police commissions are composed of all municipally appointed representatives, including the mayor, councillors, and community representatives (members at large).

Manitoba permits the appointment of municipal employees to boards.

Therefore, while some municipalities might like to keep existing boards as they are, there is also an opportunity for fully municipally appointed boards, subject to provincial regulation. This would be a step in the right direction.

Other Appointees

There is precedence in Canada for municipal staff members to be appointed to police service boards (i.e. Manitoba and Alberta). Municipal staff representation on OPP detachment boards in Ontario could help to better support, for example, the policy drafting functions of a board.

Community representatives (as selected by a municipal council, but not elected officials) have also played an important role in reflecting community expectations and policing governance. That should continue in the future provided all municipalities are represented.

Northern District Social Services Administration Boards (DSSAB)

Existing board structures between multiple municipalities currently exist in Northern Ontario through District Social Services Administration Boards. These existing structures and board representation frameworks could be used to function as an OPP detachment board. Thus, a DSSAB could fulfill a dual role – existing social service responsibilities and a new mandate of policing.

Individual municipal governments would continue to be billed separately for OPP services. Therefore, existing rules regarding DSSAB apportionment of costs would NOT apply.

Given the provincial desire for a greater alignment of community safety and well-being objectives with policing, DSSABs could be an effective vehicle for such alignment. This is especially the case when considering the new municipal mandate of required community safety and well-being plan development.

Of course, there would need to be some specific carve outs for a DSSAB functioning as an OPP detachment board. First, northern cities with their own police services would need to be excluded from OPP detachment board composition. Second, representation from unincorporated areas on boards would need to be restricted given that municipal property taxes are not paid in these areas. Third, the expense of an OPP detachment board would need to be divided only among those using the OPP.

The appropriateness of DSSABs fulfilling this added function is best assessed on a case by case basis. Some DSSABs have multiple OPP detachments within them. What works in one catchment area (or district) might not work in another.

This idea is subject to the review, consideration, and input of FONOM, NOMA, DSSABs, and northern municipalities. AMO emphasizes municipal self-determination and cooperation in re-establishing OPP Boards. The idea is best assessed at a local level.

OPP Advisory Council

The establishment of this Council is to provide advice to the Solicitor General with respect to the use of the Solicitor General's powers related to the OPP. More generally, this change will enhance civilian governance of the OPP.

The AMO Board has recently adopted a position regarding the Council's composition. With over 300 municipalities using the services of the OPP, AMO seeks the authority to recommend municipal appointees to the Council. AMO's position is that half of Council's composition should be designated municipal appointees.

In addition, given the purpose of the Council, no member should be a former or current member of an Ontario police service or police association. This emphasizes the distinction between employee and employer and the civilian role in the function of advising the Solicitor General.

Conclusion and Next Steps

This paper aimed to summarise some key issues and assert principles to guide the new OPP detachment board framework. AMO encourages municipalities to share their thoughts, questions and board proposals. Together, and with provincial leadership, we can build a successful local governance framework for policing in over 300 municipalities.

The twelve principles are designed to establish a framework for successful governance which emphasizes municipal self-determination and cooperation in re-establishing OPP boards. While the government's regulatory development is on hold, this is an opportunity to discuss with neighbouring municipalities, locally workable options regarding board representation to present to the Ministry.

For additional questions, please contact:

Matthew Wilson, Senior Advisor, mwilson@amo.on.ca or 416-971-9856 extension 323.

TOWNSHIP OF FAUQUIER-STRICKLAND
Council/Board Report - Combined

AP5060

Date : May 07, 2020

Page : 1

Time : 11:44 am

Vendor : 1125401 To YVONS01

Batch : 41 To 44

Cash Requirement Date : May 07, 2020

Bank : 0099 To 1

Vendor Invoice	Vendor Name Description	Batch/ Medium Code	Pay Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
AECOM01	AECOM CANADA LIMITED							
38331445	WTP UPGRADES	41 T	08-Apr-2020 08-Apr-2020	13,380.61	13,380.61	0.00	0.00	0.00
AJSTO01	AJ STONE COMPANY LTD.							
0000152665	DECON PAK, BRACKET & DETERGENT	44 T	21-Apr-2020 21-Apr-2020	1,830.77	1,830.77	0.00	0.00	0.00
0000152932	DETERGENT CREDIT	44 T	05-May-2020 05-May-2020	-62.15	-62.15	0.00	0.00	0.00
BELL001	BELL CONFERENCING INC.							
114681001	CONFERENCE CALL SERVICE	44 C	16-Apr-2020 16-Apr-2020	181.03	181.03	0.00	0.00	0.00
BELLM01	BELL MOBILITY INC.							
APRIL/2020	MONTHLY BILLING-CELL PHONES	41 C	09-Apr-2020 09-Apr-2020	198.66	198.66	0.00	0.00	0.00
BENS001	BENSON AUTO PARTS							
21049943	PARTS FOR PICK-UP	41 C	09-Apr-2020 09-Apr-2020	65.10	65.10	0.00	0.00	0.00
21050112	DOZER PARTS AND SHOP SUPPLIES	41 C	17-Apr-2020 17-Apr-2020	590.67	590.67	0.00	0.00	0.00
21050288	BACKHOE PARTS	44 C	22-Apr-2020 22-Apr-2020	288.38	288.38	0.00	0.00	0.00
21050307	GRADER PARTS	44 C	23-Apr-2020 23-Apr-2020	627.46	627.46	0.00	0.00	0.00
21050566	PLOW TRUCK & LAWN TRACTOR PARTS	44 C	29-Apr-2020 29-Apr-2020	427.90	427.90	0.00	0.00	0.00
21050570	PLOW TRUCK PARTS	44 C	29-Apr-2020 29-Apr-2020	126.77	126.77	0.00	0.00	0.00
BRANDT001	BRANDT							
25-9401586	BACKHOE PARTS	41 C	26-Mar-2020 26-Mar-2020	5,647.40	5,647.40	0.00	0.00	0.00
25-9401590	BACKHOE PARTS	41 C	26-Mar-2020 26-Mar-2020	13.50	13.50	0.00	0.00	0.00
CDSSA01	CDSSAB							
RC000004737	LEVY FOR MAY 2020	44 T	01-May-2020 01-May-2020	13,463.08	13,463.08	0.00	0.00	0.00
DELAG001	DE LAGE LANDEN FINANCIAL							
7556627	FIRE HALL PRINTER	44 C	15-Apr-2020 15-Apr-2020	84.75	84.75	0.00	0.00	0.00
DUFOU03	DUFOUR WASTE DISPOSAL							
22655	FROZEN LINE	41 T	06-Apr-2020 06-Apr-2020	2,865.68	2,865.68	0.00	0.00	0.00
22656	FROZEN LINE	41 T	07-Apr-2020 07-Apr-2020	2,878.11	2,878.11	0.00	0.00	0.00
UNION01	ENBRIDGE GAS							
APR/20-2619	MONTHLY BILLING-COMM. CENTRE	44 C	29-Apr-2020 29-Apr-2020	311.60	311.60	0.00	0.00	0.00
APR/20-2617	MONTHLY BILLING-MED. CENTRE	44 C	29-Apr-2020 29-Apr-2020	242.98	242.98	0.00	0.00	0.00

Council/Board Report - Combined

Date : May 07, 2020

Time : 11:44 am

Vendor : 1125401 To YVONS01

Batch : 41 To 44

Cash Requirement Date : May 07, 2020

Bank : 0099 To 1

Vendor Invoice	Vendor Name Description	Batch/ Pay Medium Code	Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
APR/20-2616	MONTHLY BILLING-O/H & FIRE	44 C	29-Apr-2020 29-Apr-2020	269.29	269.29	0.00	0.00	0.00
APR/20-2615	MONTHLY BILLING-OVERHEAD	44 C	29-Apr-2020 29-Apr-2020	194.69	194.69	0.00	0.00	0.00
APR/20-2627	MONTHLY BILLING-OLD RINK	44 C	29-Apr-2020 29-Apr-2020	256.68	256.68	0.00	0.00	0.00
APR/20-3185	MONTHLY BILLING-PATINOIRE	44 C	29-Apr-2020 29-Apr-2020	192.19	192.19	0.00	0.00	0.00
APR/20-2716	MONTHLY BILLING-WTP	44 C	29-Apr-2020 29-Apr-2020	601.81	601.81	0.00	0.00	0.00
ENCOM01	ENCOMPASSIT.CA							
IN-07261	BACKUP APR-JUNE 2020	41 C	09-Apr-2020 09-Apr-2020	282.50	282.50	0.00	0.00	0.00
IN-07266	SERVER RECONFIGURATION	41 C	09-Apr-2020 09-Apr-2020	711.90	711.90	0.00	0.00	0.00
IN-07251	EXTERNAL BACKUP DRIVE	41 C	02-Apr-2020 02-Apr-2020	141.25	141.25	0.00	0.00	0.00
IN-07321	VPN SUPPORT	44 T	27-Apr-2020 27-Apr-2020	88.99	88.99	0.00	0.00	0.00
FONOM01	FONOM							
1925-20	2020 MEMBERSHIP	41 C	31-Mar-2020 31-Mar-2020	168.00	168.00	0.00	0.00	0.00
GREEN01	GREEN TRACTORS							
P61960	SWEeper BROOM TIRE AND WHEEL ASSEMBLY	44 C	01-May-2020 01-May-2020	269.26	269.26	0.00	0.00	0.00
P61729	SWEeper BROOM PART	44 C	01-May-2020 01-May-2020	730.55	730.55	0.00	0.00	0.00
GTPLU01	GT PLUMBING							
0000185767	FROZEN SEWER LINE	41 T	07-Apr-2020 07-Apr-2020	474.04	474.04	0.00	0.00	0.00
HYDRO01	HYDRO ONE							
APR/20-9789	MONTHLY BILLING-WTP	41 C	01-Apr-2020 01-Apr-2020	1,752.12	1,752.12	0.00	0.00	0.00
APR/20-1949	MONTHLY BILLING-SEWERS	41 C	07-Apr-2020 07-Apr-2020	217.23	217.23	0.00	0.00	0.00
APR/20-0017	MONTHLY BILLING-STREET LIGHTS	44 C	23-Apr-2020 23-Apr-2020	214.89	214.89	0.00	0.00	0.00
MAY/20-9789	MONTHLY BILLING-WTP	44 C	01-May-2020 01-May-2020	1,391.51	1,391.51	0.00	0.00	0.00
APR/20-1336	MONTHLY BILLING-COMM. CENTRE	44 C	27-Apr-2020 27-Apr-2020	475.35	475.35	0.00	0.00	0.00
APR/20-8057	MONTHLY BILLING-OLD RINK	44 C	27-Apr-2020 27-Apr-2020	81.07	81.07	0.00	0.00	0.00
APR/20-2209	MONTHLY BILLING-O/H	44 C	27-Apr-2020 27-Apr-2020	262.47	262.47	0.00	0.00	0.00
APR/20-4193	MONTHLY BILLING-SPORTS COMPLEX	44 C	27-Apr-2020 27-Apr-2020	196.49	196.49	0.00	0.00	0.00
APR/20-5828	MONTHLY BILLING-FIRE STRICKLAND	44 C	27-Apr-2020 27-Apr-2020	493.23	493.23	0.00	0.00	0.00

TOWNSHIP OF FAUQUIER-STRICKLAND
Council/Board Report - Combined

AP5060

Date : May 07, 2020

Page : 3

Time : 11:44 am

Vendor : 1125401 To YVONS01

Batch : 41 To 44

Cash Requirement Date : May 07, 2020

Bank : 0099 To 1

Vendor Invoice	Vendor Name Description	Batch/ Medium Code	Pay Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
APR/20-5154	MONTHLY BILLING-SEWERS	44 C	27-Apr-2020 27-Apr-2020	472.65	472.65	0.00	0.00	0.00
APR/20-2540	MONTHLY BILLING-GAZEBO	44 C	27-Apr-2020 27-Apr-2020	40.18	40.18	0.00	0.00	0.00
APR/20-0589	MONTHLY BILLING-MED. CENTRE	44 C	27-Apr-2020 27-Apr-2020	161.58	161.58	0.00	0.00	0.00
APR/20-2789	MONTHLY BILLING-FIRE & O/H	44 C	27-Apr-2020 27-Apr-2020	761.20	761.20	0.00	0.00	0.00
APR/20-1914	MONTHLY BILLING-RIVER PARK	44 C	27-Apr-2020 27-Apr-2020	927.29	927.29	0.00	0.00	0.00
JLRIC01	J.L RICHARDS & ASS LTD							
92640	PLANNING SERVICES	44 C	21-Apr-2020 21-Apr-2020	474.60	474.60	0.00	0.00	0.00
LRI01	L. RICHARDS & MOVING							
AR101448	DELIVERIES FOR MARCH 2020	41 T	04-Mar-2020 04-Mar-2020	32.49	32.49	0.00	0.00	0.00
MINIS01	MINISTER OF FINANCE							
2410	TAX REGISTRATION ADVERTISEMENT	41 C	25-Mar-2020 25-Mar-2020	169.50	169.50	0.00	0.00	0.00
MOONB01	MOONBEAM MACHINE SHOP & WELDING							
PA18834	OIL FOR GRADER	44 T	23-Apr-2020 23-Apr-2020	876.26	876.26	0.00	0.00	0.00
PA18855	SWEeper BROOM PART	44 T	28-Apr-2020 28-Apr-2020	13.79	13.79	0.00	0.00	0.00
NORTH10	NORTHERN TELEPHONE							
MAR/20-2021	MONTHLY BILLING-FIRE	41 C	28-Mar-2020 28-Mar-2020	88.66	88.66	0.00	0.00	0.00
MAR/20-1062	MONTHLY BILLING-STP	41 C	28-Mar-2020 28-Mar-2020	188.90	188.90	0.00	0.00	0.00
MAR/20-2112	MONTHLY BILLING-WTP	41 C	28-Mar-2020 28-Mar-2020	83.63	83.63	0.00	0.00	0.00
MAR/20-3131	MONTHLY BILLING-FIRE	41 C	28-Mar-2020 28-Mar-2020	103.35	103.35	0.00	0.00	0.00
MAR/20-2521	MONTHLY BILLING-ADMIN	41 C	28-Mar-2020 28-Mar-2020	272.23	272.23	0.00	0.00	0.00
MAR/20-6341	MONTHLY BILLING-MEDICAL CENTRE	41 C	28-Mar-2020 28-Mar-2020	353.67	353.67	0.00	0.00	0.00
MAR/20-4201	MONTHLY BILLING-O/H	41 C	28-Mar-2020 28-Mar-2020	95.12	95.12	0.00	0.00	0.00
MAR/20-5141	MONTHLY BILLING-PATINOIRE	41 C	28-Mar-2020 28-Mar-2020	83.63	83.63	0.00	0.00	0.00
MAR/20-5121	MONTHLY BILLING-WTP	41 C	28-Mar-2020 28-Mar-2020	83.63	83.63	0.00	0.00	0.00
APR/20-4201	MONTHLY BILLING-O/H	44 C	28-Apr-2020 28-Apr-2020	95.12	95.12	0.00	0.00	0.00
APR/20-5141	MONTHLY BILLING-PATINOIRE	44 C	28-Apr-2020 28-Apr-2020	83.63	83.63	0.00	0.00	0.00
APR/20-5121	MONTHLY BILLING-5121	44 C	28-Apr-2020 28-Apr-2020	83.63	83.63	0.00	0.00	0.00

TOWNSHIP OF FAUQUIER-STRICKLAND
Council/Board Report - Combined

AP5060

Date : May 07, 2020

Page : 4

Time : 11:44 am

Vendor : 1125401 To YVONS01

Batch : 41 To 44

Cash Requirement Date : May 07, 2020

Bank : 0099 To 1

Vendor Invoice	Vendor Name Description	Batch/ Medium	Pay Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
APR/20-1062	MONTHLY BILLING-STP	44 C	28-Apr-2020 28-Apr-2020	220.98	220.98	0.00	0.00	0.00
APR/20-3131	MONTHLY BILLING-FIRE	44 C	28-Apr-2020 28-Apr-2020	103.35	103.35	0.00	0.00	0.00
APR/20-6341	MONTHLY BILLING-MED. CLINIC	44 C	28-Apr-2020 28-Apr-2020	353.67	353.67	0.00	0.00	0.00
APR/20-2112	MONTHLY BILLING-WTP	44 C	28-Apr-2020 28-Apr-2020	83.63	83.63	0.00	0.00	0.00
APR/20-2521	MONTHLY BILLING-2521	44 C	28-Apr-2020 28-Apr-2020	272.23	272.23	0.00	0.00	0.00
APR/20-2021	MONTHLY BILLING-FIRE	44 C	28-Apr-2020 28-Apr-2020	88.66	88.66	0.00	0.00	0.00
OFFIC01	OFFICE PRO KAPUSKASING							
0000645272	STATION. SUPPLIES	41 T	14-Apr-2020 14-Apr-2020	349.14	349.14	0.00	0.00	0.00
ONTAR02	ONTARIO CLEAN WATER AGENCY							
INV00000001014	OPERATIONS CONTRAC	41 T	01-Apr-2020 01-Apr-2020	13,775.87	13,775.87	0.00	0.00	0.00
ONTER01	ONTERA							
APR/20-139525	MONTHLY BILLING-O/H	44 C	20-Apr-2020 20-Apr-2020	2.21	2.21	0.00	0.00	0.00
APR/20-139528	MONTHLY BILLING-WTP	44 C	20-Apr-2020 20-Apr-2020	4.59	4.59	0.00	0.00	0.00
APR/20-139518	MONTHLY BILLING-COMM. CENTRE	44 C	20-Apr-2020 20-Apr-2020	47.52	47.52	0.00	0.00	0.00
APR/20-139533	MONTHLY BILLING-MED. CENTRE	44 C	20-Apr-2020 20-Apr-2020	22.97	22.97	0.00	0.00	0.00
PAREN01	PARENT MECHANICAL SERVICES							
46982	PLOW TRUCK PARTS	44 T	22-Apr-2020 22-Apr-2020	28.77	28.77	0.00	0.00	0.00
PEPCO002	PEPCO							
I00057125	ZAPAGERM HAND SANITIZER	44 C	31-Mar-2020 31-Mar-2020	214.51	214.51	0.00	0.00	0.00
PORCU01	PORCUPINE HEALTH UNIT							
MF3433	APRIL, 2020 OBLIGATION	41 T	01-Apr-2020 01-Apr-2020	1,689.00	1,689.00	0.00	0.00	0.00
MF3446	MAY 2020 OBLIGATION	44 T	01-May-2020 01-May-2020	1,689.00	1,689.00	0.00	0.00	0.00
THECO01	THE COOPERATORS							
APRIL/2020	GROUP BENEFITS	41 T	23-Mar-2020 23-Mar-2020	939.27	939.27	0.00	0.00	0.00
TJORN001	TJ ORNAMENTAL							
668885	10 FEET OF SQUARE TUBING	41 C	01-Mar-2020 01-Mar-2020	56.50	56.50	0.00	0.00	0.00
VACNA002	VACHON NATHALIE							
66362866-001359	GLOVES	41 T	18-Apr-2020 18-Apr-2020	75.98	75.98	0.00	0.00	0.00

Council/Board Report - Combined

Date : May 07, 2020

Time : 11:44 am

Vendor : 1125401 To YVONS01

Batch : 41 To 44

Cash Requirement Date : May 07, 2020

Bank : 0099 To 1

Vendor Invoice	Vendor Name Description	Batch/ Pay Medium Code	Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
0000SUDDDB1000	LIBRARY PENNY SALE DONATION	41 T	12-Mar-2020 12-Mar-2020	28.25	28.25	0.00	0.00	0.00
WISHA001	WISHART LAW FIRM LLP							
148882	COVID	41 C	03-Apr-2020 03-Apr-2020	481.78	481.78	0.00	0.00	0.00
148682	GENERAL MATTERS	41 C	30-Mar-2020 30-Mar-2020	310.75	310.75	0.00	0.00	0.00
WORKP01	WORKPLACE SAFETY & INS. BOARD							
JAN-MAR	PAYROLL	41 C	19-Mar-2020 19-Mar-2020	2,052.35	2,052.35	0.00	0.00	0.00
	CLEARING-WSIB							
XEROX01	XEROX CANADA LTD							
85249402	SUPPLIES	41 T	31-Mar-2020 31-Mar-2020	169.07	169.07	0.00	0.00	0.00
YELLO001	YELLOW PAGES							
INV00708383	ADVERTISING	41 C	06-Apr-2020 06-Apr-2020	23.39	23.39	0.00	0.00	0.00
INV00744471	ADVERTISING	44 C	20-Apr-2020 20-Apr-2020	23.39	23.39	0.00	0.00	0.00
YVONS01	YVONS HOME HARDWARE							
FEB..	FEBRUARY CREDIT	41 T	31-Mar-2020 31-Mar-2020	-8.00	-8.00	0.00	0.00	0.00
873590	BRACES FOR THE LIBRARY	41 T	06-Mar-2020 06-Mar-2020	17.85	17.85	0.00	0.00	0.00
873655	LIBRARY & OFFICE REPAIRS	41 T	10-Mar-2020 10-Mar-2020	17.80	17.80	0.00	0.00	0.00
873868	CLEANING SUPPLIES	41 T	16-Mar-2020 16-Mar-2020	44.02	44.02	0.00	0.00	0.00
874427	SUMP PUMP IN ADMIN OFFICE	41 T	31-Mar-2020 31-Mar-2020	172.64	172.64	0.00	0.00	0.00
875236	9 KEYS	44 T	28-Apr-2020 28-Apr-2020	50.75	50.75	0.00	0.00	0.00
Totals :				81,574.44	81,574.44	0.00	0.00	0.00

Consolidated Financial Statements of

**THE CORPORATION OF THE TOWNSHIP OF
FAUQUIER AND STRICKLAND**

Year ended December 31, 2019

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Consolidated Financial Statements Index

Year ended December 31, 2019

	Page
Management's Responsibility for the Consolidated Financial Statements	
Independent Auditors' Report	
Consolidated Statement of Financial Position	1
Consolidated Statement of Operations and Accumulated Surplus	2
Consolidated Statement of Change in Net Financial Debt	3
Consolidated Statement of Cash Flows	4
Notes to Consolidated Financial Statements	5-18
Schedules to Note 20 - Segmented Information	19-20

Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of The Corporation of the Township of Fauquier and Strickland (the "Township") are the responsibility of the Township's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Township's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by Management.

The Council meets with Management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by KPMG LLP, independent external auditors appointed by the Township. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Township's consolidated financial statements.

Nathalie Vachon
Deputy Clerk Treasurer



KPMG LLP
Claridge Executive Centre
144 Pine Street
Sudbury Ontario P3C 1X3
Canada
Telephone (705) 675-8500
Fax (705) 675-7586

INDEPENDENT AUDITORS' REPORT

To the Members of Council, Inhabitants and Ratepayers of
The Corporation of the Township of Fauquier and Strickland

Opinion

We have audited the consolidated financial statements of The Corporation of the Township of Fauquier and Strickland (the "Township"), which comprise:

- the consolidated statement of financial position as at December 31, 2019
- the consolidated statement of operations and accumulated surplus for the year then ended
- the consolidated statement of statement of changes in net financial debt for the year then ended
- the consolidated statement of cash flows for the year then ended
- and the notes to the consolidated financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements")

In our opinion, the accompanying financial statements present fairly, in all material respects, the consolidated financial position of the Township as at December 31, 2019, and its consolidated results of operations and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibility under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the Township in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Responsibility of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Township's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Township or to cease operations or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Township's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risk of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, internal omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the Township's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to the events or conditions that may cast significant doubt on the Township's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Township's to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.
- Obtain sufficient audit evidence regarding the financial information of the entities or business activities within the Group Entity to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, stylized font. Below the signature is a horizontal line that starts under the 'K' and ends under the 'P'.

Chartered Professional Accountants, Licensed Public Accountants

Sudbury, Canada

May 1, 2020

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Consolidated Statement of Financial Position

December 31, 2019, with comparative information for 2018

	2019	2018
Financial assets		
Cash	\$ 38,877	\$ 122,325
Investments (note 4)	767,136	525,354
Taxes and user charges receivable (note 5)	107,031	76,370
Accounts receivable (note 6)	72,492	53,578
	<u>985,536</u>	<u>777,627</u>
Financial liabilities		
Accounts payable and accrued liabilities	110,359	120,015
Deferred revenue (note 8)	422,076	459,378
Landfill closure and post-closure liability (note 9)	86,000	54,000
Capital lease obligation (note 10)	139,940	170,839
Long-term debt (note 11)	515,934	570,645
	<u>1,274,309</u>	<u>1,374,877</u>
Net financial debt	(288,773)	(597,250)
Non-financial assets		
Tangible capital assets (note 12)	6,613,881	6,713,391
Prepaid expenses	65,721	53,205
	<u>6,679,602</u>	<u>6,766,596</u>
Commitments (note 16)		
Subsequent event (note 19)		
Accumulated surplus (note 13)	\$ 6,390,829	\$ 6,169,346

The accompanying notes are an integral part of these consolidated financial statements.

On behalf of Council:

_____ Mayor

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Consolidated Statement of Operations and Accumulated Surplus

Year ended December 31, 2019, with comparative information for 2018

	2019 Budget (note 14)	Actual 2019	Actual 2018
Revenue:			
Taxation	\$ 1,141,490	\$ 1,162,920	\$ 1,089,743
User charges	302,854	152,670	143,879
Province of Ontario grants	443,700	791,148	506,396
Government of Canada grants	74,560	74,788	18,570
Investment income	5,000	9,232	5,416
Rental income	33,800	35,874	22,881
Interest and penalties	12,928	9,421	8,527
Other	67,696	65,923	133,092
Total revenue	2,082,028	2,301,976	1,928,504
Expenses:			
General government	288,796	245,049	253,621
Protection to persons and property	256,655	230,238	212,808
Transportation services	467,791	493,029	516,830
Environmental services	384,580	600,312	412,150
Health services	114,724	118,688	129,336
Social and family services	128,476	122,586	118,782
Recreational and culture	314,914	247,674	238,666
Planning and development	20,248	22,917	27,581
Total expenses	1,976,184	2,080,493	1,909,774
Annual surplus	105,844	221,483	18,730
Accumulated surplus, beginning of year	6,169,346	6,169,346	6,150,616
Accumulated surplus, end of year	\$ 6,275,190	\$ 6,390,829	\$ 6,169,346

The accompanying notes are an integral part of these consolidated financial statements.

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Consolidated Statement of Change in Net Financial Debt

Year ended December 31, 2019, with comparative information for 2018

	2018 Budget (note 14)	Actual 2019	Actual 2018
Annual surplus	\$ 105,844	\$ 221,483	\$ 18,730
Acquisition of tangible capital assets	(429,070)	(207,311)	(232,493)
Amortization of tangible capital assets	-	306,821	317,640
Use of prepaid expenses	-	(12,516)	2,743
	(429,070)	86,994	87,890
Change in net financial debt	(323,226)	308,477	106,620
Net financial debt, beginning of year	(597,250)	(597,250)	(703,870)
Net financial debt, end of year	\$ (920,476)	\$ (288,773)	\$ (597,250)

The accompanying notes are an integral part of these consolidated financial statements.

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Consolidated Statement of Cash Flows

Year ended December 31, 2019, with comparative information for 2018

	2019	2018
Cash provided by (used in):		
Operating activities:		
Annual surplus	\$ 221,483	\$ 18,730
Items not involving cash:		
Amortization of tangible capital assets	306,821	317,640
Change in landfill closure and post-closure liability	32,000	3,000
	560,304	339,370
Change in non-cash assets and liabilities:		
Decrease in taxes and user charges receivable	(30,661)	(25,790)
Decrease (increase) in accounts receivable	(18,914)	77,328
Decrease (increase) in prepaid expenses	(12,516)	2,743
Decrease in accounts payable and accrued liabilities	(9,656)	(25,696)
Increase (decrease) in deferred revenue	(37,302)	251,509
Net change in cash from operating activities	451,255	619,464
Capital activities:		
Cash used to acquire tangible capital assets	(207,311)	(232,493)
Investing activities:		
Purchase of investments	(241,782)	(262,230)
Financing activities:		
Capital lease repayment	(30,899)	(28,639)
Issuance of long-term debt	-	(44,419)
Principal repayment of long-term debt	(54,711)	(24,847)
Net change in cash from financing activities	(85,610)	(97,905)
Net change in cash	(83,448)	26,836
Cash, beginning of year	122,325	95,489
Cash, end of year	\$ 38,877	\$ 122,325

The accompanying notes are an integral part of these consolidated financial statements.

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Notes to Consolidated Financial Statements

Year ended December 31, 2019

The Corporation of the Township of Fauquier and Strickland (the "Township") is a Municipality in the Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act and other related legislation.

1. Significant accounting policies:

The consolidated financial statements of the Township are prepared by management in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Township are as follows:

(a) Reporting entity:

These consolidated financial statements reflect the assets, liabilities, revenues, expenses and fund balances of the reporting entity. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Township and which are owned or controlled by the Township, which includes the Public Library Board.

All inter-departmental and inter-organizational transactions and balances between these organizations are eliminated.

(b) Non-consolidated entities:

The following joint local boards are not consolidated within these financial statements:

The District of Cochrane Social Services Administration Board

Porcupine Health Unit

(c) Basis of accounting:

Sources of financing and expenses are reported on the accrual basis of accounting.

The accrual basis of accounting recognizes revenues as they become available and measurable. Expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay.

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Notes to Consolidated Financial Statements

Year ended December 31, 2019

1. Significant accounting policies (continued):

(d) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the tangible capital asset. The cost, less residual value, of the tangible capital assets, excluding land and landfill sites, are amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Useful Life - Years
Land improvements	7 - 50
Buildings	20 - 50
Roads	7 - 75
Furniture and fixtures	5 - 10
Vehicles, machinery and equipment	10 - 25
Computer equipment	5
Water and sewer systems	50
Assets under capital lease	Over the lease term

Landfill sites are amortized using the units of production method based upon capacity used during the year.

Annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

(i) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(e) Revenue recognition:

The Township prepares tax billings based on assessment rolls issued by Municipal Property Assessment Corporation, in accordance with rates established and approved annually by Council and the Province of Ontario. Taxation revenue is recognized in the period in which the taxes are levied.

Government transfers are recognized in the period in which the events giving rise to the transfer occurred, provided that the transfer is authorized and the amount can be reasonably estimated. Government grants are recognized when approved to the extent the related expenditures have been incurred and collection can be reasonably assured.

User fees and other revenues are recognized when the services are performed or goods are delivered, collection of the relevant receivable is probable, persuasive evidence of an arrangement exists and fees are fixed or determinable. Amounts received for future services are deferred until the service is provided.

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Notes to Consolidated Financial Statements

Year ended December 31, 2019

1. Significant accounting policies (continued):

(f) Reserves and reserve funds:

Certain amounts, as approved by Council, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and/or from reserves and reserve funds are an adjustment to the respective fund when approved.

(g) Use of estimates:

The preparation of consolidated financial statements in conformity with Canadian generally accepted accounting principles for local governments requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the dates of the consolidated financial statements and the reported amounts of revenue and expenses during the reporting periods. Significant items subject to such estimates and assumptions include valuation allowances for taxes and accounts receivable, post-retirement benefit obligations and estimating provisions for accrued liabilities and landfill closure and post-closure liabilities. In addition, the Township's implementation of the Public Sector Accounting Handbook PS3150 has required management to make estimates of historical cost and useful lives of tangible capital assets. Actual results could differ from those estimates.

(h) School Boards:

The Township collects taxation revenue on behalf of the school boards. The taxation, other revenues, expenses, assets and liabilities with respect to the operations of the school boards are not reflected in these consolidated financial statements.

(i) Landfill closure and post-closure liabilities:

The liability for closure of operational site and post-closure care has been recognized based on estimated future expenses estimated inflation and the usage of the site's capacity during the year.

(j) Pensions and employee benefits:

The Township is an employer member of the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer, defined benefit pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of the benefits. The Authority has adopted defined contribution plan accounting principles for this plan because insufficient information is available to apply defined benefit plan accounting principles. The Authority records as pension expense the current service cost, amortization of past service costs and interest costs related to the future employer contributions to the plan for the past employee service.

Payroll liabilities include vacation entitlements which are accrued as the entitlements are earned.

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Notes to Consolidated Financial Statements

Year ended December 31, 2019

1. Significant accounting policies (continued):

(k) Deferred revenue – obligatory funds:

The Township receives certain contributions under the authority of federal and provincial legislation. These contributions are restricted in their use and, until spent on qualifying projects or expenses, are recorded as deferred revenue.

(l) Financial instruments:

The Township initially measures its financial assets and financial liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument.

The Township subsequently measures its financial assets and financial liabilities at amortized cost, except for investments in equity securities that are quoted in an active market or financial assets or liabilities designated to the fair value category, which are subsequently measured at fair value. Unrealized changes in fair value are recognized in the consolidated statement of operations.

Financial assets measured at amortized cost include cash, taxes and user charges receivables and account receivables.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and long-term debt.

(m) Use of estimates:

The preparation of consolidated financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the dates of the consolidated financial statements and the reported amounts of revenue and expenses during the reporting periods. Significant items subject to such estimates and assumptions include estimated useful lives of tangible capital assets, estimate of landfill obligation and estimated amounts for uncollectible accounts receivable and reassessment of taxes receivable. Actual results could differ from those estimates. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the year in which they become known.

2. Operations of School Boards:

Further to note 1(h), the taxation, other revenues and expenses relating to the school boards are comprised of the following:

	Public	Separate	2019	2018
Revenues raised and transferred to boards	\$ 124,947	\$ 127,926	\$ 252,873	\$ 247,981

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Notes to Consolidated Financial Statements

Year ended December 31, 2019

3. Contributions to Non-Consolidated Entities:

Further to note 1(b), the following contributions were made by the Township to these boards:

	2019	2018
The District of Cochrane Social Service Administration Board	\$ 163,451	\$ 157,561
Porcupine Health Unit	20,265	19,710
	\$ 183,716	\$ 177,271

4. Investments:

The investments are made up of term deposits and are accounted for at amortized cost:

	Cost	Interest Rate	Maturity Date
Term deposit #1 - Library	\$ 4,504	1.15%	March 21, 2020
Term deposit #1 – Library	10,047	0.90%	June 24, 2020
Term deposit #3 – Library	9,247	1.80%	March 21, 2020
Term deposit #1 - Town	102,220	1.40%	February 16, 2020
Term deposit #3 - Town	641,118	0.90%	December 15, 2020
	\$ 767,136		

5. Taxes and user charges receivable:

	2019	2018
Current year	\$ 69,983	\$ 58,297
Prior years	34,290	18,254
Penalties and interest	12,758	9,819
Allowance for uncollectable taxes	(10,000)	(10,000)
	\$ 107,031	\$ 76,370

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Notes to Consolidated Financial Statements

Year ended December 31, 2019

6. Accounts receivable:

	2019	2018
Government of Canada	\$ 58,315	\$ 42,617
Province of Ontario	6,528	–
Due from local school boards	3,052	3,052
Other	4,597	7,909
	\$ 72,492	\$ 53,578

7. Credit facilities:

The Township has an authorized line of credit of \$350,000 (2018 - \$350,000) bearing interest at prime plus 0.5%. The line of credit is secured by a general assignment of the Township assets. As of December 31, 2019, there is no amount drawn on this credit facility.

8. Deferred revenue:

Revenues received that have been set aside for specific purposes by legislation, regulation or agreement are included in deferred revenue and reported on the consolidated statement of financial position. These revenues may only be used in the conduct of certain programs or in the completion of specific work.

A requirement of the public sector accounting standards of the Chartered Professional Accountants of Canada is that the obligatory reserve funds be reported as deferred revenue. This requirement is in place as provincial legislation and other agreements restrict how these funds may be used and under certain circumstances these funds may possibly be refunded.

	Balance at December 31, 2018	Contributions received	Amounts taken to revenue	Balance at December 31, 2019
Deferred revenue:				
Boat Launch Relocation	\$ 65,385	–	–	65,385
Medical Centre	106,681	–	–	106,681
Association of Municipalities of Ont.	38,119	–	(38,119)	–
Other	–	550	–	550
	210,185	550	(38,119)	172,616
Obligatory reserve funds:				
Federal gas tax fund	249,193	69,455	(69,188)	249,460
	\$ 459,378	70,005	(107,307)	422,076

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Notes to Consolidated Financial Statements

Year ended December 31, 2019

9. Landfill closure and post-closure liability:

The Environmental Protection Act sets out the regulatory requirements to properly close and maintain all active and inactive landfill sites. Under environmental law, there is a requirement for closure and post-closure care of solid waste landfill sites. This requirement is to be provided for over the estimated remaining life of the landfill site based on usage.

Landfill closure and post-closure care requirements have been defined in accordance with industry standards and include final covering and landscaping of the landfill, ongoing environmental monitoring, site inspection and maintenance. The reported liability is based on estimates and assumptions with respect to events extending over a twenty-five year period using the best information available to management. Future events may result in significant changes to the estimated total expenses, capacity used or total capacity and the estimated liability, and would be recognized prospectively, as a change in estimate, when applicable.

Estimated total expenses represent the sum of the discounted future cash flows for closure and post-closure care activities discounted at Township's average long-term borrowing rate of 0.74% (2018 – 2.77%). The estimated total landfill closure and post-closure care expenses are calculated to be \$50,000. The estimated liability for these expenses is recognized as the landfill site's capacity is used. At December 31, 2019 an amount of \$86,000 (2018 - \$54,000) with respect to landfill closure and post-closure liabilities has been accrued.

The estimated remaining capacity of the landfill site is 81% of its total estimated capacity and its estimated remaining life is approximately 15 years. The period for post-closure care is estimated to be 15 years.

10. Capital lease obligations:

The capital lease obligation has a maturity date of December 20, 2023, and is secured by a specific equipment security agreement.

2020	\$	38,274
2021		38,274
2022		38,274
2023		39,037
Total minimum lease payments		153,859
Less amount representing interest at a rate of 4.75%		(13,919)
Present value of net minimum capital lease payments		139,940
Less current portion of obligations under capital lease		(38,274)
	\$	101,666

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Notes to Consolidated Financial Statements

Year ended December 31, 2019

11. Long-term debt:

	2019	2018
Unsecured loan payable to Infrastructure Ontario bearing interest at a fixed rate of, 3.09%, payable in blended monthly payments of \$5,965, due February 2028	\$ 515,934	\$ 570,645
	\$ 515,934	\$ 570,645

Principal repayments on long-term debt are as follows:

2020	\$ 56,530
2021	58,290
2022	60,105
2023	61,977
2024	63,907
Thereafter	215,125
	\$ 515,934

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Notes to Consolidated Financial Statements

Year ended December 31, 2019

12. Tangible capital assets:

Cost	Balance at December 31, 2018	Additions	Disposals	Balance at December 31, 2019
Land	\$ 5,669	-	-	5,669
Land improvements	36,098	-	-	36,098
Buildings	2,679,499	-	-	2,679,499
Roads	2,727,374	56,714	-	2,784,088
Water and sewer systems	4,400,654	-	-	4,400,654
Computer equipment	68,783	-	-	68,783
Vehicles, machinery and equipment	1,920,058	77,940	-	1,997,998
Assets under capital lease	239,122	-	-	239,122
Furniture and fixtures	70,950	1,220	-	72,170
Construction in progress	11,762	71,437	-	83,199
Total	\$ 12,159,969	207,311	-	12,367,280

Accumulated Amortization	Balance at December 31, 2018	Disposals /Transfers	Amortization	Balance at December 31, 2019
Land improvements	28,094	-	523	28,617
Buildings	1,023,036	-	53,346	1,076,382
Roads	1,831,453	-	54,308	1,885,761
Water and sewer systems	1,099,914	-	87,454	1,187,368
Computer equipment	65,821	-	1,760	67,581
Vehicles, machinery and equipment	1,317,895	-	97,614	1,415,509
Assets under capital lease	19,130	-	9,565	28,695
Furniture and fixtures	61,235	-	2,251	63,486
Construction in progress	-	-	-	-
Total	\$ 5,446,578	-	306,821	5,753,399

	Net book value, December 31, 2018	Net book value, December 31, 2019
Land	\$ 5,669	5,669
Land improvements	8,004	7,481
Buildings	1,656,463	1,603,117
Roads	895,921	898,327
Water and sewer systems	3,300,740	3,213,286
Computer equipment	2,962	1,202
Vehicles, machinery and equipment	602,163	582,489
Assets under capital lease	219,992	210,427
Furniture and fixtures	9,715	8,684
Construction in progress	11,762	83,199
Total	\$ 6,713,391	6,613,881

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Notes to Consolidated Financial Statements

Year ended December 31, 2019

12. Tangible capital assets (continued):

Cost	Balance at December 31, 2017	Additions	Disposals	Balance at December 31, 2018
Land	\$ 4,436	1,233	-	5,669
Land improvements	36,098	-	-	36,098
Buildings	2,650,809	28,690	-	2,679,499
Roads	2,727,374	-	-	2,727,374
Water and sewer systems	4,387,100	13,554	-	4,400,654
Computer equipment	68,783	-	-	68,783
Vehicles, machinery and equipment	1,770,870	176,082	(26,894)	1,920,058
Assets under capital lease	239,122	-	-	239,122
Furniture and fixtures	69,778	1,172	-	70,950
Construction in progress	-	11,762	-	11,762
Total	\$ 11,954,370	232,493	(26,894)	12,159,969

Accumulated Amortization	Balance at December 31, 2017	Disposals	Amortization	Balance at December 31, 2018
Land improvements	27,572	-	522	28,094
Buildings	969,693	-	53,343	1,023,036
Roads	1,775,528	-	55,925	1,831,453
Water and sewer systems	1,012,460	-	87,454	1,099,914
Computer equipment	65,322	-	499	65,821
Vehicles, machinery and equipment	1,236,545	(26,894)	108,244	1,317,895
Assets under capital lease	9,565	-	9,565	19,130
Furniture and fixtures	59,147	-	2,088	61,235
Construction in progress	-	-	-	-
Total	\$ 5,155,832	(26,894)	317,640	5,446,578

	Net book value, December 31, 2017	Net book value, December 31, 2018
Land	\$ 4,436	5,669
Land improvements	8,526	8,004
Buildings	1,681,116	1,656,463
Roads	951,846	895,921
Water and sewer systems	3,374,640	3,300,740
Computer equipment	3,461	2,962
Vehicles, machinery and equipment	534,325	602,163
Assets under capital lease	229,557	219,992
Furniture and fixtures	10,631	9,715
Construction in progress	-	11,762
Total	\$ 6,798,538	6,713,391

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Notes to Consolidated Financial Statements

Year ended December 31, 2019

13. Accumulated surplus:

Accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

	2019	2018
Surplus:		
Invested in tangible capital assets	\$ 5,958,007	\$ 5,971,907
General deficit	(701,480)	(750,162)
Unfunded:		
Employee benefit obligations	(18,062)	(40,544)
Landfill closure and post-closure costs	(86,000)	(54,000)
Total surplus	5,152,465	5,126,201
Reserves set aside for specific purpose by Council:		
General reserve	936,278	758,418
Fire capital	36,549	26,549
Community hall	28,954	28,954
Landfill site – Haggart dump	55,000	45,000
Beautification committee	11,368	11,368
Cemetery reserve	12,162	12,162
Library reserve	65,000	65,000
Water and sewer reserve	43,695	42,824
Recreation	19,357	19,357
Roads	30,001	32,513
Total reserves	1,238,364	1,042,145
	\$ 6,390,829	\$ 6,168,346

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Notes to Consolidated Financial Statements

Year ended December 31, 2019

14. Budget:

The budget data presented in these consolidated financial statements is based upon the 2019 operating and capital budgets approved by Council. The reconciliation of the approved budget to the budget figures reported in these consolidated financial statements is listed below.

Approved deficit per financial plan	\$ (18,730)
Less:	
Proceeds from issuance of long-term debt	(126,335)
Net reserve transfers and other items	(276,713)
Add:	
Capital acquisitions	472,912
Principal payments on long-term debt	54,710
Budgeted surplus per financial statements	\$ 105,844

15. Pension agreements:

OMERS provides pension services to more than 500,000 active and retired members and approximately 1,000 employers. Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the "Plan") by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2019. The results of this valuation disclosed total going concern actuarial liabilities of \$107,687 million (2018 - 100,081 million) in respect of benefits accrued for service with total going concern actuarial assets at that date of \$104,290 million (2018 - \$95,890 million) indicating a going concern actuarial deficit of \$3,397 million (2018 - \$4,191 million). Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees and the Authority's share is not determinable. As a result, the Authority does not recognize any share of the OMERS pension surplus or deficit.

The amount contributed to OMERS for 2018 was \$22,413 (2018 - \$23,899) and is included as an expense in the consolidated statement of operations and accumulated surplus.

16. Commitments:

The Township has entered into the following long-term agreement:

- (i) The Township has entered into an agreement with the Ontario Clean Water Agency from January 1, 2018 to December 31, 2022 to provide to provide supervision, operation and maintenance services for the water treatment plant and lagoon. The total amounts paid to OCWA in 2019 were \$165,310 (2018 - \$159,048).

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Notes to Consolidated Financial Statements

Year ended December 31, 2019

17. Public sector salary disclosure:

During 2019, no employees were paid a salary, as defined in the Public Sector Salary Disclosure Act, 1996, of \$100,000 or more by the Township.

18. Trust funds:

Trust funds administered by the Township amounting to \$51,218 (2018 - \$50,722) have not been included on the consolidated statement of financial position nor have their operations been included in the consolidated statement of operations and accumulated surplus.

19. Subsequent event:

Subsequent to December 31, 2019, the COVID-19 outbreak was declared a pandemic by the World Health Organization and has had a significant financial, market and social dislocating impact. The situation is dynamic and the ultimate duration and magnitude of the impact on the economy and the financial effect on the Town is not known at this time. .

20. Segmented information:

The Township is a municipal government institution that provides a range of services to its citizens. Township services are reported by function and their activities are separately disclosed in the Schedule of Segmented Information. The nature of the segments and the activities they encompass are as follows:

(a) General Government:

General government consist of the activities of Council and general financial and administrative management of the Township and its programs and services.

(b) Protection Services:

Protection Services include police and fire services.

(c) Transportation Services:

The activities of the transportation function include construction and maintenance of the Township roads and bridges, winter control and street lighting.

(d) Environmental Services:

This function is responsible for providing water and sewer services to certain areas within the Township. It is also responsible for providing waste collection, waste disposal and recycling services.

(e) Health Services:

The health services function consists of the activities of the cemetery activities and other medical services.

(f) Social and Family Services:

This function provides general assistance for social and family services.

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Notes to Consolidated Financial Statements

Year ended December 31, 2019

20. Segmented information (continued):

(g) Recreation and Cultural Services:

The recreation and cultural services function provides indoor and outdoor recreational facilities and programs and library services.

(h) Planning and Development:

The planning and development services function manages commercial, industrial and residential development within the Township.

The accounting policies used in these segments are the same as those described in note 1. For each reported segment, revenues and expenses represent amounts that are directly attributable to each segment. Tax revenues are reported as part of General Government.

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Schedule to Note 20 - Segmented Information

Year ended December 31, 2019

	General Government	Protection Services	Transportation Services	Environmental Services	Health and Social Services	Social and Family Services	Recreation and Cultural Services	Planning and Development	2019 Total
Revenues:									
Taxation	\$ 1,162,920	-	-	-	-	-	-	-	1,162,920
User charges	-	-	-	152,670	-	-	-	-	152,670
Province of Ontario grants	724,042	-	-	62,157	-	-	4,949	-	791,148
Government of Canada grants	73,108	-	-	1,680	-	-	-	-	74,788
Investment income	9,232	-	-	-	-	-	-	-	9,232
Rental income	-	-	-	-	35,874	-	-	-	35,874
Interest and penalties	9,421	-	-	-	-	-	-	-	9,421
Other	20,757	15,705	2,277	7,077	9,950	-	10,157	-	65,923
	1,999,480	15,705	2,277	223,584	45,824	-	15,106	-	2,301,976
Expenses:									
Salaries, wages and benefits	125,514	44,810	202,169	57,561	13,982	-	83,720	12,514	540,270
Materials	91,027	154,530	198,007	64,054	95,762	122,586	100,794	10,403	837,163
Contracted services	-	2,639	12,652	331,626	-	-	11,945	-	358,862
Rents, financial expenses and other	19,351	-	-	11,469	-	-	5,397	-	36,217
External transfers	1,160	-	-	-	-	-	-	-	1,160
Amortization of tangible capital assets	7,997	28,259	80,201	135,602	8,944	-	45,818	-	306,821
	245,049	230,238	493,029	600,312	118,688	122,586	247,674	22,917	2,080,493
Excess (deficiency) of revenues over expenses	\$ 1,754,431	(214,533)	(490,752)	(376,728)	(72,864)	(122,586)	(232,568)	(22,917)	221,483

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

Schedule to Note 20 - Segmented Information (continued)

Year ended December 31, 2019

	General Government	Protection Services	Transportation Services	Environmental Services	Health and Social Services	Social and Family Services	Recreation and Cultural Services	Planning and Development	2018 Total
Revenues:									
Taxation	\$ 1,089,743	-	-	-	-	-	-	-	1,089,743
User charges	-	-	-	143,879	-	-	-	-	143,879
Province of Ontario grants	424,176	-	-	51,660	-	-	30,560	-	506,396
Government of Canada grants	16,050	-	-	2,520	-	-	-	-	18,570
Investment income	5,416	-	-	-	-	-	-	-	5,416
Rental income	-	-	-	-	22,881	-	-	-	22,881
Interest and penalties	8,527	-	-	-	-	-	-	-	8,527
Other	78,101	13,260	1,700	3,565	8,549	18,800	9,117	-	133,092
	1,622,013	13,260	1,700	201,624	31,430	18,800	39,677	-	1,928,504
Expenses:									
Salaries, wages and benefits	136,862	36,694	215,965	39,207	12,344	-	73,238	12,809	527,119
Materials	85,195	148,076	218,054	48,248	108,051	118,782	88,915	14,772	830,093
Contracted services	-	2,009	2,077	180,418	-	-	8,404	-	192,908
Rents, financial expenses and other	20,177	-	602	12,135	-	-	5,711	-	38,625
External transfers	3,389	-	-	-	-	-	-	-	3,389
Amortization of tangible capital assets	7,998	26,029	80,132	132,142	8,941	-	62,398	-	317,640
	253,621	212,808	516,830	412,150	129,336	118,782	238,666	27,581	1,909,774
Excess (deficiency) of revenues over expenses	\$ 1,368,392	(199,548)	(515,130)	(210,526)	(97,906)	(99,982)	(198,989)	(27,581)	18,730

Financial Statements of

**THE CORPORATION OF THE TOWNSHIP
OF FAUQUIER AND STRICKLAND
PUBLIC LIBRARY BOARD**

And Independent Auditors' Report thereon

Year ended December 31, 2019



KPMG LLP
Claridge Executive Centre
144 Pine Street
Sudbury Ontario P3C 1X3
Canada
Telephone (705) 675-8500
Fax (705) 675-7586

INDEPENDENT AUDITORS' REPORT

To the Members of Council, Inhabitants and Ratepayers of the
Corporation of the Township of Fauquier and Strickland - Library

Opinion

We have audited the financial statements of the Corporation of the Township of Fauquier and Strickland - Library (the "Entity"), which comprise:

- the statement of financial position as at December 31, 2019;
- the statement of operations and accumulated surplus for the year then ended;
- the statement of changes in net financial assets for the year then ended;
- the statement of cash flows for the year then ended;
- and the notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements")

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2019, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibility under those standards are further described in the "**Auditors' Responsibilities for the Audit of the Financial Statements**" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Responsibility of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risk of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, internal omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to the events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity's to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, stylized font. Below the signature is a horizontal line that starts under the 'K' and ends under the 'P'.

Chartered Professional Accountants, Licensed Public Accountants

Sudbury, Canada

May 1, 2020

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

PUBLIC LIBRARY BOARD

Statement of Financial Position

December 31, 2019, with comparative information for 2018

	2019	2018
Financial assets		
Cash	\$ 20,179	\$ 20,706
Investments (note 2)	23,798	23,083
Accounts receivable	743	2,450
	<u>44,720</u>	<u>46,239</u>
Financial liabilities		
Accounts payable and accrued liabilities	2,370	3,213
Deferred revenue	549	-
	<u>2,919</u>	<u>3,213</u>
Net financial assets	41,801	43,026
Non-financial assets		
Tangible capital assets (note 3)	63,155	62,602
Prepaid expenses	2,483	2,369
	<u>65,638</u>	<u>64,971</u>
Accumulated surplus (note 4)	\$ 107,439	\$ 107,997

The accompanying notes are an integral part of these financial statements.

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

PUBLIC LIBRARY BOARD

Statement of Operations and Accumulated Surplus

Year ended December 31, 2019, with comparative information for 2018

	Budget 2019	Actual 2019	Actual 2018
	(note 5)		
Revenues:			
Government transfers:			
Municipal	\$ 45,000	\$ 45,000	\$ 42,000
Provincial	5,307	4,949	6,910
Federal	1,680	1,680	2,520
Donations	3,405	4,444	6,041
Other	1,190	1,350	2,853
Total revenues	56,582	57,423	60,324
Expenses:			
Salaries, wages and benefits	34,005	34,382	36,540
Amortization of tangible capital assets	-	9,307	9,041
Supplies	4,389	6,813	7,265
Insurance	3,200	3,130	3,063
Professional fees	1,422	1,422	1,321
Telephone	989	912	991
Travel	900	458	896
Books, subscriptions, periodicals and videos	400	671	732
Other	685	886	693
Total expenses	45,990	57,981	60,542
Annual surplus (deficit)	10,592	(558)	(218)
Accumulated surplus, beginning of year	107,997	107,997	108,215
Accumulated surplus, end of year	\$ 118,589	\$ 107,439	\$ 107,997

The accompanying notes are an integral part of these financial statements.

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

PUBLIC LIBRARY BOARD

Statement of Change in Net Financial Assets

Year ended December 31, 2019, with comparative information for 2018

	Budget 2019	Actual 2019	Actual 2018
	(note 5)		
Annual surplus (deficit)	\$ 10,592	\$ (558)	\$ (218)
Acquisition of tangible capital assets	(10,592)	(9,860)	(11,516)
Amortization of tangible capital assets	-	9,307	9,041
Acquisition of prepaid expenses	-	(114)	(29)
Change in net financial assets	-	(1,225)	(2,722)
Net financial assets, beginning of year	43,026	43,026	45,748
Net financial assets, end of year	\$ 43,026	\$ 41,801	\$ 43,026

The accompanying notes are an integral part of these financial statements.

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

PUBLIC LIBRARY BOARD

Statement of Cash Flows

Year ended December 31, 2019, with comparative information for 2018

	2019	2018
Cash provided by (used in):		
Operating activities:		
Annual deficit	\$ (558)	\$ (218)
Item not involving cash:		
Amortization of tangible capital assets	9,307	9,041
	8,749	8,823
Change in non-cash assets and liabilities:		
Decrease (increase) in accounts receivable	1,707	(1,108)
Increase in prepaid expenses	(114)	(29)
Increase (decrease) in accounts payable and accrued liabilities	(843)	211
Increase (decrease) in deferred revenue	549	(2,713)
Net change in cash from operating activities	10,048	5,184
Capital activities:		
Acquisition of tangible capital assets	(9,860)	(11,516)
Investing activities:		
Increase in portfolio investments	(715)	(10,069)
Net decrease in cash	(527)	(16,401)
Cash, beginning of year	20,706	37,107
Cash, end of year	\$ 20,179	\$ 20,706

The accompanying notes are an integral part of these financial statements.

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

PUBLIC LIBRARY BOARD

Notes to Financial Statements

Year ended December 31, 2019

1. Significant accounting policies:

The financial statements of the Library are prepared by management in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Library are as follows:

(a) Revenue recognition:

The Library receives revenue from a variety of sources and applies the following recognition policies:

- a) Grants and contributions received for operating expenses and tangible capital assets are recognized as revenue in the year in which the related expenses are incurred, unless they relate to government transfers as noted in the separate policy below.
- b) Fee and fine revenue is recognized when the cash is collected.
- c) Revenue from donations and fundraising events is recognized when the cash is collected.

Government transfers are recognized in the period in which the events giving rise to the transfer occurred, provided that the transfer is authorized and the amount can be reasonably estimated. Government grants are recognized when approved to the extent the related expenses have been incurred and collection can be reasonably assured.

User fees and other revenues are recognized when the services are performed or goods are delivered, collection of the relevant receivable is probable, persuasive evidence of an arrangement exists and fees are fixed or determinable. Amounts received for future services are deferred until the service is provided.

(b) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, design, construction, development, improvement or betterment of the tangible capital asset. The cost and residual value of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Useful Life - Years
Library collection	15
Computers	5
Furniture and fixtures	10
Machinery and equipment	10

Annual amortization is charged in the year of acquisition and in the year of disposal.

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

PUBLIC LIBRARY BOARD

Notes to Financial Statements

Year ended December 31, 2019

1. Significant accounting policies (continued):

(c) Contributions of tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

(d) Investments:

Short-term investments are stated at the lower of cost and market value.

(e) Use of estimates:

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the dates of the financial statements and the reported amounts of revenues and expenses during the reporting periods. Significant items subject to such estimates and assumptions include the carrying amount of tangible capital assets and valuation allowances for accounts receivables. Actual results could differ from those estimates. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in surplus or deficit in the year in which they become known.

2. Investments:

The investments consist of term deposits with interest rates ranging from 0.90% to 1.80% and maturity dates ranging from March 21, 2020 to June 24, 2020.

3. Tangible capital assets:

	Cost	Accumulated Amortization	Net book value 2019	Net book value 2018
Library Collection	\$ 162,165	107,336	54,829	54,123
Computers	15,987	15,778	209	1,473
Furniture and fixtures	28,505	24,270	4,235	3,569
Machinery and equipment	17,599	13,717	3,882	4,437
	<hr/>	<hr/>	<hr/>	<hr/>
	\$ 224,256	161,101	63,155	62,602

THE CORPORATION OF THE TOWNSHIP OF FAUQUIER AND STRICKLAND

PUBLIC LIBRARY BOARD

Notes to Financial Statements

Year ended December 31, 2019

4. Accumulated surplus:

	2019	2018
General surplus	\$ 32,443	\$ 33,554
Invested in tangible capital assets	63,155	62,602
Library capital reserve	11,841	11,841
	<u>\$ 107,439</u>	<u>\$ 107,997</u>

5. Budget figures:

The budget adopted by the Library was not prepared on a basis consistent with that used to report actual results. The budget was prepared on a modified accrual basis while Public Sector Accounting Standards now require a full accrual basis. The budget expensed all tangible capital expenditures. As a result, the budget figures presented in the statements of operations and change in net financial assets represent the budget adopted by the Library with adjustments as follows:

Balanced budget for the year	\$	–
Add: Capital expenditures		10,592
Budget surplus per statement of operations	\$	<u>10,592</u>

6. Financial instruments:

The fair value of cash and investments, accounts receivable, accounts payable and accrued liabilities and deferred revenue approximate their carrying amounts due to the relatively short periods to maturity of these items or because they are receivable or payable on demand.

7. Comparative information:

Certain comparative information have been reclassified to conform with the financial statement presentation adopted for 2019.

8. Subsequent events:

Subsequent to December 31, 2019, the COVID-19 outbreak was declared a pandemic by the World Health Organization and has had a significant financial, market and social dislocating impact. The situation is dynamic and the ultimate duration and magnitude of the impact on the economy and the financial effect on the Town is not known at this time



CORPORATION
de la municipalité
of the township of
VAL RITA - HARTY

Téléphone 705.335.6146 Télécopieur 705.337.6292 2 ave de l'Église C.P.100 Val Rita ON P0L 2G0 administration@valharty.ca

Le 23 avril, 2020

Consoeurs, confrères,

Bonjour! J'espère que vous vous portez bien en ces temps d'incertitude.

Alors que l'éloignement sanitaire représente un défi pour chacun, je crois que les patients des centres de soins en sont particulièrement touchés. Heureusement que la technologie est là pour combler le vide, du moins en partie.

On m'a informé que la portée du signal Wi-Fi au Manoir North Centennial n'est pas suffisante pour permettre à tous les résidents d'interagir avec leurs proches à l'aide de tablettes et autres appareils mobiles. Des amplificateurs sont nécessaires afin que le signal puisse se rendre dans tous les aires, et une somme d'environ 2 000 \$ est requise pour combler les lacunes actuelles.

J'aimerais beaucoup faire un don au Manoir pour cette cause. J'ai également demandé au Club des Amis de Val Rita-Harty pour une contribution. Je vous écris dans l'espoir d'amasser ensemble un généreux don.

Je vous prie de bien vouloir considérer cette demande, et de me faire part dans les plus brefs délais d'une participation de votre municipalité ou de tous groupes sociaux au sein de votre territoire.

J'envisage une heureuse collaboration avec vous pour améliorer la qualité de vie de nos personnes les plus vulnérables.

Ensemble, nous réussirons à passer à travers cette épreuve.

Sincères salutations,

Johanne Baril
Maire

CORPORATION OF THE TOWNSHIP OF FAUQUIER-STRICKLAND

BY-LAW #2020-19

BEING A BY-LAW TO ENTER INTO A MAINTENANCE AGREEMENT WITH A PRIVATE ROAD OWNER FOR THE 2020 FISCAL YEAR.

WHEREAS, Section 23 of the *Municipal Act, 2001*, as amended from time to time, authorizes municipalities to enter into an agreement with a person to maintain a private road;

AND WHEREAS, the Corporation of the Township of Fauquier-Strickland wants to enter into an agreement with a property owner to provide maintenance of a private road.

THEREFORE, Council of the Corporation of the Township of Fauquier-Strickland enacts as follows:

1. That the Mayor and the Clerk Treasurer Administrator be authorized to sign, on behalf of the Corporation of the Township of Fauquier-Strickland, a private road maintenance agreement with Shackleton Camping Ltd.
2. That the private road maintenance agreement specified in paragraph 1, be attached to this by-law.
3. This by-law shall come into effect on the day of passing.

READ a first and second time this 12th day of May, 2020.

READ a third and final time and finally enacted and passed this 12th day of May, 2020.

MAYOR, Madeleine Tremblay

ACTING CLERK, Nathalie Vachon

PRIVATE ROAD MAINTENANCE AGREEMENT

BETWEEN: The Corporation of the Township of Fauquier-Strickland, in the District of Cochrane

hereinafter called the “municipality”

AND: Lac Gérard Campgrounds
of the Township of Fauquier-Strickland in the
District of Cochrane

hereinafter called the “operator”

WHEREAS the municipality agrees to provide snow ploughing and road surface grading on a time limited basis to the operator;

AND WHEREAS, the operator owns land and operates a campground within the municipality known as Lac Gérard Campgrounds, on which a private access road was constructed, located in Lot 21, Concession 8, in the geographic Township of Shackleton, under parcel number 2638CC.

NOW THEREFORE, the parties hereto agree to the following:

1. For the consideration of \$1,000.00 for the 2020 calendar year paid in full and in advance to the Corporation of the Township of Fauquier-Strickland, the municipality will:
 - 1.1 Provide snow ploughing services on the same basis as municipal highways and under the same circumstances for the winter months of the calendar year.
 - 1.2 Provide road surface grading to a maximum of twice during the summer months of the calendar year, as requested by the operator at a time which is convenient to the municipality.
 - 1.3 Winter road sanding, snow removal, culvert thawing, dust suppression and ditching are not included or made part of this agreement.
2. It will be the sole responsibility of the operator to ensure that the access road to be snow ploughed or graded, is clear of all encumbrances prior to the service being provided.
3. The municipality’s officers, employees and agents shall not be held liable to the operator or any operator’s personnel or tenants for costs, losses, claims, liabilities and damages howsoever caused (including any incidental, indirect, special or consequential damages, injury or any loss of use or profit of the operator) arising out of or in any way related to the services provided or promised to be provided or otherwise, in connection with the agreement, unless caused by the gross negligence or willful act of the municipality’s officers, employees or agents.
4. The operator hereby agrees to indemnify and hold harmless the municipality from and against any and all liability, loss, costs, damages and expenses (including legal, expert and consultant fees) causes of action, actions, claims,

demands, lawsuits or other proceedings, by whomever made, sustained, brought or prosecuted, including for third party bodily injury (including death), personal injury and property damage, in any way based upon, occasioned by or attributable to anything done or omitted to be done by the operator, its subcontractors or their respective directors, officers, agents, employees or independent contractors in the course of performance of the operator's obligations under or otherwise in connection with this agreement. The operator further agrees to indemnify and hold harmless the municipality for any incidental, indirect, special or consequential damages, or any loss of use, revenue or profit, by any person, entity or organization, including without limitation the municipality, claimed or resulting from such claims.

5. The operator hereby agrees to put in effect and maintain insurance for the term, at its own cost and expense, all the necessary and appropriate insurance that a prudent person in the business of the operator would maintain including but not limited to the following:

5.1 Commercial general liability insurance on a per occurrence basis for third party bodily injury, personal injury and property damage, to an inclusive limit of not less than two million Canadian dollars (\$2,000,000) per occurrence. The policy is to include the following:

- The indemnified parties as additional insured with respect to liability arising in the course of performance of the operator's obligation under, or otherwise in connection to this agreement;
- Cross-liability clause;
- 30 day's written notice of cancellation.

6. The municipality will not be held responsible for damages caused to the property, grounds, land, investment(s) or improvement(s) of the operator or any of his/her tenants, while providing the service or services.
7. Either the municipality or the operator may at any time during the term hereof terminate this agreement by giving the other party not less than sixty (60) days prior written notice of termination and any amount payable hereunder shall be apportioned to the date of termination.
8. If the operator shall be in default or breach in respect of any condition or provision of this agreement or shall fail to pay any amounts due hereunder, and the operator fails to correct such breach or default within thirty (30) days after receiving notice from the municipality requiring that such breach or default be remedied, this agreement shall terminate forthwith upon expiry of the thirty (30) days.
9. The terms of this agreement shall commence on January 1, 2020 and shall expire on December 31, 2020, unless terminated earlier.

Dated at Fauquier, Ontario, this _____ day of _____, 2020.

MAYOR

CLERK


Yolande Lantham
LAC GÉRARD CAMPGROUND


LAC GÉRARD CAMPGROUND

CORPORATION OF THE TOWNSHIP OF FAUQUIER-STRICKLAND

BY-LAW 2020-20

BEING A BY-LAW TO CONFIRM CERTAIN PROCEEDINGS OF COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF FAUQUIER-STRICKLAND FOR ITS MEETING OF MAY 12TH, 2020.

WHEREAS it is the desire of the Council of the Township of Fauquier-Strickland to confirm certain proceedings and By-laws;

NOW THEREFORE, Council of the Corporation of the Township of Fauquier-Strickland, enacts as follows:

1. That the action of the Council at its regular meeting held May 12th, 2020 in respect to each by-law and resolution and other actions passed and taken or directions given by Council at its said meeting, except where prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified and confirmed.
2. That the Mayor or in his absence the presiding officer of Council and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and except where otherwise provided, the Mayor or in his absence the presiding officer and the Clerk are hereby directed to execute all documents required by statutes to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents, and the Mayor or in his absence the presiding officer and the Treasurer are hereby directed to execute all other documents necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

READ a first and second time and considered read a third time and passed, this 12th day of May, 2020.

MAYOR – Madeleine Tremblay

ACTING CLERK – Nathalie Vachon